1	NEW BERN AREA METROPOLITAN PLANNING ORGANIZATION				
2	TCC MEETING MINUTES				
3					
4	March 9, 2017				
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6	The New Bern Area Metropol	itan Planning Organization held their regularly scheduled meeting			
7	on Thursday, March 9, 2017 at 1:30 PM in the Development Services Conference Room, 303 First				
8	Street.				
9					
10	Members Present:	Mr. Jeff Ruggieri - Chair			
11		Mr. Gene Hodges – Vice-Chair			
12		Mr. Don Baumgardner – County of Craven			
13		Mr. Andrew Shorter – NB Regional Airport			
14		Mr. Jeff Cabaniss (via phone) – NCDOT			
15		Ms. Kelly Walker – CARTS			
16		Ms. Catherine Bryant - NCDOT			
17		Mr. John Rouse – NCDOT			
18		Mr. Haywood Daughtry – NCDOT			
19		Mr. Steve Hamilton – NCDOT			
20		Mr. Delane Jackson – River Bend			
21		Mr. Patrick Flanagan – Down East RPO			
22 23	Members Excused:	Mr. David Fort – Town of Bridgeton			
24		Mr. Behshad Norowzi – NCDOT			
25		Mr. Bill Marley (via phone) – FHWA			
26					
27	Members Absent:	Mr. Kevin Roberts – NB Chamber of Commerce			
28		Ms. Amanda Boone – City of New Bern			
29		Ms. Nan Holton – Trent Woods			
30 31	Guests Present:				
32	Guests I resent.				
33	Staff Present:	Ms. Kimberly Maxey – New Bern Area MPO			
34		Ms. Maurizia Chapman – New Bern Area MPO			
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36					
37	1. Call to Order: Chair Ruggieri called the meeting to order.				
38 39	2 Doll Coll. Doll Coll was taken and a guarmer was dealared				
40	2. Roll Call: Roll Call was taken and a quorum was declared.				
41	3. Approval of today's agenda: The agenda was approved as presented.				
42					
43		tes of the January 12, 2017 meeting: Reading of the minutes was			
44	waived.				
45					
46		odges made a motion to approve the minutes as presented. The			
47	motion was seconded	by Mr. Don Baumgardner and passed unanimously.			
48					

49 50	5.	FY 2018 Unified Planning Work Program (UPWP): Kim Maxey
51		Ms. Maxey relayed that the draft UPWP was presented to the board during the January
52		meeting. No changes were made. The UPWP is an annual statement of work identifying
53		the planning priorities and activities to be carried out within the MPO. This document
54		includes a description of the planning work and resulting products.
55		includes a description of the plaining work and resulting products.
56		Ms. Maxey explained that all MPOs are required to develop this document to govern
57		work programs for the expenditure of FHWA and FTA planning funds. The NBAMPO
58		is proposing to submit the same budget amount as last year.
59		
60		Motion: Mr. Shorter made a motion to approve the FY 2018 Unified Planning
61		Work program (UPWP) as presented. The motion was seconded by Mr. Jackson
62		and passed unanimously.
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64	6.	Annual Self Certification of 3Cs Planning Process: Kim Maxey
65		
66		Ms. Maxey relayed that MPOs are responsible for maintaining a continuing, cooperative
67		and comprehensive (3C) transportation planning process, and is undertaken cooperatively
68		by the states and local governments.
69		
70		This document is an annual requirement to ensure the MPO is meeting all federal
71		requirements.
72		
73		Motion: Mr. Shorter made a motion verifying the Annual Self Certification of 3Cs
74		Planning Process and recommended approval by the TAC. The motion was
75		seconded by Mr. Baumgardner and passed unanimously.
76	_	
77	7.	Amendment No. 5 to the FY 2016-2025 Metropolitan Transportation Program: <i>Kim</i>
78 70		Maxey
79		Ma Mayor relayed this Amondment answers continuity between the State and Level
80 81		Ms. Maxey relayed this Amendment ensures continuity between the State and Local
81 82		TIPs. This Amendment includes the addition of the Highway 17 project (Antioch to NC 43) and modifications with the CARTS system, and deleted statewide projects previously
82		included for bridge work.
84		included for bridge work.
85		The State previously allocated funds for specific projects, which the MPO then approved
86		by Amendment. Upon further review the State realized the projects were already
87		included in the funding process, so are now removing them from the STIP.
88		
89		Motion: Vice-chair Hodges made a motion to approve the Amendment No. 5 to the
90		FY 2016-2025 MTP. The motion was seconded by Mr. Baumgardner and passed
91		unanimously.
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97 98	8.	Modifications to the FY 2016-2025 Metropolitan Transportation Program: <i>Kim</i>	
98 99		Maxey	
99 100		Ms. Movey releved these modifications are required to maintain continuity between the	
		Ms. Maxey relayed these modifications are required to maintain continuity between the	
101		State TIP and the Local TIP. The modifications include additional time to approve the	
102		Record of Decision for the Havelock Bypass.	
103	Δ	The determinant of the second s	
104	9.	Updates:	
105		a. Transportation Planning Branch Update: Catherine Bryant, NCDOT TPB	
106		• TPB finished their re-organization process. Ms. Bryant is now also the	
107		representative for DERPO as well as the MPO.	
108		• Work continues on the Craven County CTP	
109		 Model updates continue; gathering school and employment data 	
110			
111		b. CARTS Update: Kelly Walker, Transit Director	
112		Ms. Walker provided the following updates:	
113		• The Transit Development Plan (TDP) has begun and will be completed by	
114		June 30, 2017.	
115			
116		c. Division 2 Update: <i>Jeff Cabaniss, NCDOT Division 2 Planning Engineer</i>	
117		Mr. Jeff Cabaniss provided the following updates:	
118		• Wheelchair ramp project along First Street will begin soon. The ramps	
119		between Broad Street and Spencer will be done. This is separate from the	
120		First Street Road Diet project.	
121		• Trent Road project at Red Robin Lane will take some time due to the	
122		number of utility lines running through this intersection. This intersection	
123		will be closed down for a few months as this project is completed. The	
124		project includes extending a pipe running underground, and will include a	
125		right turn lane addition at the intersection.	
126		 Resurfacing projects for Simmons Street and N. Glenburnie will be 	
127		completed by Barnhill Construction as soon as possible.	
128		• NCDOT held a meeting with the New Bern Board of Alderman, and will	
129		meet with all city officials regarding the projects slated for their area	
130		through the SPOT process to ensure officials want to continue with them,	
131		and if required, have the funds to continue the projects.	
132			
133		d. City of New Bern Public Works: Amanda Boone	
134		• N/A	
135			
136		e. New Bern Area MPO Update: Maurizia Chapman, MPO Administrator	
137			
138		• Ms. Maxey provided updates on the upcoming statewide NCAMPO	
139		conference being held at the Convention Center at the end of April.	
140		• Since the conference is being held in New Bern, three spots per NBAMPO	
141		committee are available to attend the conference.	
142		• Ms. Chapman advised the NBAMPO received a letter from the NCDOT	
143		Public Transportation Division in Raleigh, advising with the new performance	
144		based planning we need measures and standards for our processes.	

145 146 147 148 149 150 151 152	state filed the State of Good Repair for systems including CARTS. This is o Kelly Walker provided the information current MTP that states we will meet	only for the urban area, not the rural. on. We will have an Addendum to the the specified targets and measures re a public meeting. Staff hopes to bring			
153	10. Discussion:				
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155	11. Adjourn				
156	There being no further business, the meeting was	s adjourned.			
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158					
159	Jeff Ruggieri, Chairman	Maurizia Chapman, MPO Administrator			