

49 **5. FY 2018 Unified Planning Work Program (UPWP): *Kim Maxey***

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51 Ms. Maxey relayed that the draft UPWP was presented to the board during the January
52 meeting. No changes were made. The UPWP is an annual statement of work identifying
53 the planning priorities and activities to be carried out within the MPO. This document
54 includes a description of the planning work and resulting products.

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56 Ms. Maxey explained that all MPOs are required to develop this document to govern
57 work programs for the expenditure of FHWA and FTA planning funds. The NBAMPO
58 is proposing to submit the same budget amount as last year.

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60 **Motion: Mr. Shorter made a motion to approve the FY 2018 Unified Planning**
61 **Work program (UPWP) as presented. The motion was seconded by Mr. Jackson**
62 **and passed unanimously.**

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64 **6. Annual Self Certification of 3Cs Planning Process: *Kim Maxey***

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66 Ms. Maxey relayed that MPOs are responsible for maintaining a continuing, cooperative
67 and comprehensive (3C) transportation planning process, and is undertaken cooperatively
68 by the states and local governments.

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70 This document is an annual requirement to ensure the MPO is meeting all federal
71 requirements.

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73 **Motion: Mr. Shorter made a motion verifying the Annual Self Certification of 3Cs**
74 **Planning Process and recommended approval by the TAC. The motion was**
75 **seconded by Mr. Baumgardner and passed unanimously.**

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77 **7. Amendment No. 5 to the FY 2016-2025 Metropolitan Transportation Program: *Kim***
78 ***Maxey***

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80 Ms. Maxey relayed this Amendment ensures continuity between the State and Local
81 TIPs. This Amendment includes the addition of the Highway 17 project (Antioch to NC
82 43) and modifications with the CARTS system, and deleted statewide projects previously
83 included for bridge work.

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85 The State previously allocated funds for specific projects, which the MPO then approved
86 by Amendment. Upon further review the State realized the projects were already
87 included in the funding process, so are now removing them from the STIP.

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89 **Motion: Vice-chair Hodges made a motion to approve the Amendment No. 5 to the**
90 **FY 2016-2025 MTP. The motion was seconded by Mr. Baumgardner and passed**
91 **unanimously.**

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97 **8. Modifications to the FY 2016-2025 Metropolitan Transportation Program:** *Kim*
98 *Maxey*
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100 Ms. Maxey relayed these modifications are required to maintain continuity between the
101 State TIP and the Local TIP. The modifications include additional time to approve the
102 Record of Decision for the Havelock Bypass.
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104 **9. Updates:**

105 **a. Transportation Planning Branch Update:** *Catherine Bryant, NCDOT TPB*

- 106 • TPB finished their re-organization process. Ms. Bryant is now also the
107 representative for DERPO as well as the MPO.
- 108 • Work continues on the Craven County CTP
- 109 • Model updates continue; gathering school and employment data
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111 **b. CARTS Update:** *Kelly Walker, Transit Director*

112 Ms. Walker provided the following updates:

- 113 • The Transit Development Plan (TDP) has begun and will be completed by
114 June 30, 2017.
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116 **c. Division 2 Update:** *Jeff Cabaniss, NCDOT Division 2 Planning Engineer*

117 Mr. Jeff Cabaniss provided the following updates:

- 118 • Wheelchair ramp project along First Street will begin soon. The ramps
119 between Broad Street and Spencer will be done. This is separate from the
120 First Street Road Diet project.
- 121 • Trent Road project at Red Robin Lane will take some time due to the
122 number of utility lines running through this intersection. This intersection
123 will be closed down for a few months as this project is completed. The
124 project includes extending a pipe running underground, and will include a
125 right turn lane addition at the intersection.
- 126 • Resurfacing projects for Simmons Street and N. Glenburnie will be
127 completed by Barnhill Construction as soon as possible.
- 128 • NCDOT held a meeting with the New Bern Board of Alderman, and will
129 meet with all city officials regarding the projects slated for their area
130 through the SPOT process to ensure officials want to continue with them,
131 and if required, have the funds to continue the projects.
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133 **d. City of New Bern Public Works:** *Amanda Boone*

- 134 • N/A
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136 **e. New Bern Area MPO Update:** *Maurizia Chapman, MPO Administrator*
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- 138 • Ms. Maxey provided updates on the upcoming statewide NCAMPO
139 conference being held at the Convention Center at the end of April.
- 140 • Since the conference is being held in New Bern, three spots per NBAMPO
141 committee are available to attend the conference.
- 142 • Ms. Chapman advised the NBAMPO received a letter from the NCDOT
143 Public Transportation Division in Raleigh, advising with the new performance
144 based planning we need measures and standards for our processes.

145 Performance targets must be set for Transit Asset Management (TAM). The
146 state filed the State of Good Repair for most of the state's smaller transit
147 systems including CARTS. This is only for the urban area, not the rural.
148 Kelly Walker provided the information. We will have an Addendum to the
149 current MTP that states we will meet the specified targets and measures
150 required by the state. This will require a public meeting. Staff hopes to bring
151 this in front of the boards in May as the deadline is June 30.
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153 **10. Discussion:**

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155 **11. Adjourn**

156 There being no further business, the meeting was adjourned.

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Jeff Ruggieri, Chairman

Maurizia Chapman, MPO Administrator