



TCC MEETING MINUTES
October 12, 2023

The New Bern Area Metropolitan Planning Organization held their regularly scheduled meeting on Thursday, October 12, 2023 at 1:30 pm in the Development Services Conference Room, 303 First Street, as well as via Zoom.

Members Present:

- Mr. Gene Hodges – Chairman, Craven County
- Mr. Don Baumgardner – Craven County
- Mr. Andy Shorter – Coastal Carolina Regional Airport
- Mr. David Fishel – New Bern
- Ms. Brenda Reece – Trent Woods
- Mr. Robert Gough – New Bern
- Ms. Kelly Walker – CARTS
- Mr. Roham Lahiji – NCDOT
- Mr. Len White – NCDOT
- Mr. Jim Evans – NCDOT
- Mr. Jeremy Stroud – NCDOT
- Mr. Behshad Norowzi – NCDOT
- Ms. Amanda Killian – NCDOT
- Mr. Bill Marley – Federal Highway Administration (non-voting)

Members Absent:

- Mr. Delane Jackson – Vice-Chairman, River Bend
- Mr. Bill Howard – Bridgeton
- Mr. Kevin Roberts – New Bern Chamber of Commerce
- Mr. Rusty Thompson – NCDOT
- Ms. Becca Eversole – Down-East RPO (non-voting)

Staff Present:

- Ms. Deanna Trebil – New Bern Area MPO
- Ms. Felicia McRee – New Bern Area MPO

Guests Present:

- Mr. Chris Green – CARTS
- Ms. Kim Nyguen – NCDOT
- Mr. Dwayne Alligood – Craven County
- Sgt. Monico Hargett – New Bern Police Department
- Mr. Chris Seaburg – New Bern
- Mr. Chris Smith - NCDOT

1. Call to Order: Chair Hodges called the meeting to order.

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2. Adoption of Agenda

Motion: Mr. Shorter made a motion to approve the agenda as presented. The motion was seconded by Mr. Baumgardner and passed unanimously.

3. Public Comment

No members of the public were present.

Consent Items

- 4. August 24, 2023 Minutes:**
- 5. 2024-2033 MTIP Amendment 1**
- 6. 2024-2033 MTIP Amendment 2**

Motion: Mr. Shorter made a motion to approve the consent items as presented. The motion was seconded by Mr. Baumgardner and passed unanimously.

7. TCC Bylaws

With the creation of the New Bern Area MPO, a Memorandum of Understanding (MOU) was signed by all member agencies. This MOU established the roles and responsibilities of the TAC, TCC, and the LPA.

The MOU also named voting and non-voting members of the TAC, but not of the TCC. The proposed TCC Bylaws clearly identifies voting members, and provides specific protocols on conducting virtual meetings, etc.

Chair Hodges requested his legal name be used on the signature line.

Motion: Mr. Shorter made a motion to approve the TCC Bylaws. The motion was seconded by Mr. Baumgardner and passed unanimously.

8. Public Involvement Plan (PIP)

The PIP outlines the methods and process for involving the public in the transportation planning process. The MPO reviews and updates the PIP after passage of a new federal transportation act or in advance of a MTP update. The PIP shall be reviewed at a minimum of every three years.

Motion: Mr. Shorter made a motion to approve the PIP and recommend TAC approval. The motion was seconded by Mr. Baumgardner and passed unanimously.

9. Title VI Plan

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This Title VI Plan describes how the MPO will discourage discrimination in the MPO planning process and address any complaints of discrimination that arise from MPO activities. The document will be reviewed whenever updates are made to the PIP or as needed when a new TAC Chairman and/or Title VI Coordinator is named.

Motion: Mr. Baumgardner made a motion to approve the Title VI Plan and recommend TAC approval. The motion was seconded by Mr. Shorter and passed unanimously.

10. 2024 Safety Performance Targets

NCDOT has established targets for five performance measures based on five year rolling averages for number of fatalities, rate of fatalities per 100 million Vehicle Miles Traveled (VMT), number of serious injuries, rate of serious injuries per 100 million VMT and number of non-motorized fatalities and non-motorized serious injuries.

NCDOT has not met or made significant progress towards achieving these targets. As a result, NCDOT must ensure that all HSIP safety funds are obligated and must develop an HSIP Implementation Plan that describes actions the State will take to meet or make significant progress toward achieving its targets.

Motion: Mr. Shorter made a motion to approve the Safety Performance Targets and recommend TAC approval. The motion was seconded by Mr. Baumgardner and passed unanimously.

11. Prioritization 7.0

Ms. Trebil advised that staff is working on submitting projects into SPOT, and presented the Board with meeting dates for FY 24 and FY 25, as well as an updated Prioritization Work Plan, walking you through the 2-year prioritization cycle.

12. Project Ideas

Ms. Trebil presented an overview of projects that the MPO can work on. Types of projects include:

- Pedestrian Network Study
- Street Connectivity Analysis
- Regional Traffic Impact Analysis
- Complete Streets
- MPO Boundary Expansion
- Public Participation
- Thoroughfare Plan
- Corridor Studies
- Parking Study
- Feasibility Studies

- 136 - Transit Projects
137 o Transit Service Planning
138 o Vanpool/Ridesharing Studies
139 o Transportation Development Plan
140 o Coordinated Public Transit-Human Services Plan

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142 Staff believes funds would be best spent on beginning the MTP update and a
143 microtransit study for CARTS.
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145 **Updates**

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147 **13. MPO: NBAMPO Staff**

- 148 o Ms. Trebil reminded the board of the upcoming Transportation Summit
149 hosted by ECC on October 19th
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151 **14. CARTS: Kelly Walker**

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153 **15. NCDOT Transportation Planning Division (TPD): Amanda Killian**

- 154 • Ms. Killian presented the TPD newsletter
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156 **16. NCDOT Integrated Mobility Division (IMD): Kim Nguyen**

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158 **17. NCDOT Division 2: Len White**

- 159 • Mr. White presented the Construction Report
160 • The first roundabout at Grantham Rd opened last month and the second will be
161 coming up soon on the other side of US 70
162 • There will be traffic shifts coming up as the Havelock Bypass is nearing
163 completion
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165 **18. EWN: Andy Shorter**

- 166 • The environmental assessment for the Williams Rd project is still ongoing
167 • There is concern with the amount of mitigation needed for the creek the road
168 runs through
169 • There are 3 preliminary alignments for the project
170 • Construction is progressing on the terminal expansion
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172 **19. Adjournment:** There being no further business, the meeting was adjourned.
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178 ATTEST:

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181 Deanna Trebil
182 MPO Administrator



Gene Hodges, Chairman
Technical Coordinating Committee