

1 **NEW BERN AREA METROPOLITAN PLANNING ORGANIZATION**
2 **TAC MEETING MINUTES**

3
4 **March 22, 2018**
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6 The New Bern Area Metropolitan Planning Organization held their regularly scheduled meeting
7 on Thursday, March 22, 2018 at 11:00 AM in the Development Services Conference Room, 303
8 First Street.

9
10 **Members Present:** Mr. Hugh Overholt – NC Board of Transportation
11 Mr. Jeffrey Odham – New Bern Alderman
12 Mr. Chuck Tyson – Mayor, Trent Woods
13 Ms. Elizabeth Parker – Commissioner, Bridgeton
14 Mr. Jeff Ruggieri – City of New Bern
15

16 **Members Excused:** Mr. Steve Tyson – Chairman
17 Mr. John Kirkland – Vice-Chairman
18

19
20 **Non-Voting Members:** Ms. Kelly Walker – Director, CARTS
21 Mr. Charles McKenna – Deputy Director, CARTS
22

23 **Members Absent:**

24
25 **Guests Present:** Ryan Purtle – Greenville MPO
26

27 **Staff Present:** Ms. Kimberly Maxey – New Bern Staff
28 Ms. Catherine Bryant – NCDOT
29 Ms. Diane Hampton – NCDOT
30 Mr. Bill Marley - FHWA
31

- 32
33
34 **1. Call to Order:** Acting Chair Overholt called the meeting to order at 11:00 am.
35
36 **2. Roll call** was taken and a quorum was declared.
37
38 **3. Ethics Reminder:** Acting Chair Overholt read the Ethics Reminder. There were no
39 conflicts of interest noted.
40 **4. Public Comments:** N/A
41

42 **5. Approval of today's agenda:**

43

44 **Motion: Mr. Tyson made a motion to approve the agenda as presented. Mr.**
45 **Odham seconded. Motion passed by unanimous vote.**

46

47 **6. Approval of the minutes of the February 12, 2018 meeting:** Reading of minutes was
48 waived.

49

50 **Motion: Mr. Tyson made a motion to approve minutes as presented. Mr. Odham**
51 **seconded. Motion passed by unanimous vote.**

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53 **7. Eastern NC Regional Freight Mobility Plan:** *Ryan Purtle, Greenville MPO*

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55 Mr. Purtle provided a presentation on the proposed Eastern NC Regional Freight Mobility
56 Plan being recommended for our area, including Division's 1, 2 and 4.

57

58 This is a coordinated regional planning effort to identify, develop and support the
59 multimodal freight network within the identified eastern North Carolina planning area. The
60 goals of this proposed plan includes:

61

- 62 • Development of strategies to address freight movement, congestion and mobility
63 issues while identifying potential multimodal connectivity strategies across freight
64 modes

64

- 65 • Identify economically significant links to/from communities and State and regional
66 transportation hubs to leverage regional and local economic competitiveness

66

- 67 • Create a regional multimodal freight vision identifying State, regional and division
68 level projects for regional prioritization

68

- 69 • Develop strategies to support adoption and implementation of new and innovative
70 freight technologies

69

- 71 • Establish a collaborative regional partnership to support freight and other regional
72 planning opportunities

72

73 This is a collaborative effort between MPO's and RPO's within the Divisions noted.

74

MPO's include:

75

- 76 • Greenville

76

- 77 • Rocky Mount

77

- 78 • Goldsboro

78

- 79 • New Bern

79

RPO's include:

80

- 81 • Eastern Carolina RPO

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- 82 • Down East RPO

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- 83 • Mid-East RPO

83

- 84 • Upper Coastal RPO

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- 85 • Peanut Belt RPO

85

- 86 • Albemarle RPO

86

87 Additional support comes from NCDOT, Highway 70 Corridor Commission, Highway
88 17/64 Corridor Commission and the NCEast Alliance.

89
90 Key considerations include:

- 91 • Coordination from MPOs, RPOs, NCDOT, economic development professionals,
92 commercial rail providers, airports and ports
- 93 • Large commercial and industrial stakeholders will be key in developing a plan that
94 promotes development of the existing freight network while planning for future
95 industry needs
- 96 • Existing infrastructure and freight hubs will play a key role with focus on
97 connectivity between communities and industries to viable freight routes

98
99 In order to continue supporting the existing industries, and plan for future industrial growth,
100 this plan is vital to the area. The planning process for this plan is estimated to take
101 approximately twelve months after a consulting firm is chosen. The stakeholder interview
102 and the public involvement process will be substantial due to the size of the area included
103 in the study.

104
105 This project is being submitted for consideration of State Planning Research (SPR) funds.
106 This would help offset the cost that each MPO and RPO has to budget to participate. The
107 estimated cost for this project is \$250,000. The cost share breakdown is as follows:

- 108 • MPOs - \$50,000 each for a total of \$200,000
- 109 • RPOs - \$ 5,000 each for a total of \$ 30,000
- 110 • Commissions/Additional partners – Cost shared for a total of \$20,000

111
112 Acting Chair Overholt noted concern on a number of studies that have been completed and
113 then shelved with little progress. He would like some of the pertinent studies to be re-
114 reviewed and incorporated into this new study to ensure limited duplication of efforts, as
115 well as ensure this study keeps momentum.

116
117 Mr. Odham questioned what other agencies will be involved in this effort. He
118 recommended contact be made with the CIA Alliance in Craven County as well as local
119 economic development agencies/departments.

120
121 **Motion: Acting Chair Overholt made a motion to approve the Eastern NC Regional**
122 **Freight Mobility Plan funding. Mr. Tyson seconded. Motion passed by unanimous**
123 **vote.**

124
125
126 **8. FY 2019 Unified Planning Work Program (UPWP):** *Kim Maxey*

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128 Ms. Maxey relayed that the Unified Planning Work Program (UPWP) is an annually
129 updated document that outlines accomplishments from the previous year and establishes
130 goals for the upcoming year.

132 The budget included in this document includes final budget allocation numbers as
133 received from the State. Ms. Maxey pointed out the line item the proposed \$50,000 for
134 the Freight study has been allocated to, which holds a total amount of \$60,152.

135
136 This document can be revised during the year with a Resolution outlining where the shift
137 in funds would come from, if necessary. At this point, the funds being requested for the
138 Freight Study, consuming most of that line item, isn't an issue as there are no other plans
139 for those funds at this time. If at some point during the year, the Board determines a
140 study is required or the need for additional funds is necessary, a budget revision can be
141 completed with funds being shifted from other line items.

142
143 The final UPWP is due by the end of March.

144
145 **Motion: Acting Chair Overholt made a motion to approve the Final Unified Planning**
146 **Work Program. Mr. Tyson seconded. Motion passed by unanimous vote.**

147
148 **9. Annual Self Certification of 3C's Planning Process:** *Kimberly Maxey*

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150 Ms. Maxey advised this document works alongside the UPWP. Every year the
151 NBAMPO is required to self-certify that they are following the guidelines established
152 within the 3C, Continuing, Cooperative and Comprehensive, planning process. The MPO
153 receives a checklist to ensure requirements are adhered to. Ms. Maxey confirmed the
154 New Bern MPO is compliant.

155
156 **Motion: Acting Chair Overholt made a motion to recommend approval of the**
157 **Annual Self Certification of 3C's Planning Process by Resolution. The motion was**
158 **seconded by Mr. Odham and passed unanimously.**

159
160 **10. Metropolitan Transportation Improvement Program (MTIP) Language update:**
161 *Kim Maxey*

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163 Ms. Maxey relayed that the State is requiring a language change to the MTIP, to
164 incorporate specific verbiage pertaining to the newly implemented Performance Targets.
165 The STIP will also be updated with the same language. By Resolution, Ms. Maxey is
166 requesting Board approval.

167
168 **Motion: Mr. Odham made a motion to recommend approval of the MTIP**
169 **Language update. The motion was seconded by Mr. Tyson and passed**
170 **unanimously.**

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172 **11. North Carolina Ethics Commission Statement of Economic Interest and Real Estate**
173 **Disclosure Form:** *Kim Maxey*

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175 Ms. Maxey provided documentation on steps to follow to update Ethics Requirements by
176 April 16th. This is done annually. If there are no changes, there is an option to choose as
such. This is a requirement for voting on this board going forward.

177 **12. Updates:**

- 178 *a. Transportation Planning Branch Update: Catherine Bryant, NCDOT TPB*
- 179 • Ms. Bryant provided statewide updates on performance measures, the
 - 180 statewide plan, corridor studies across the state, newly approved statewide
 - 181 freight plan, traffic forecasting.
 - 182 • Craven County CTP efforts continue
 - 183 • Ms. Bryant provided an NCDOT newsletter to each board member
 - 184
- 185 *b. CARTS Update: Kelly Walker, Transit Director*
- 186 • No updates
 - 187
- 188 *c. Division 2 Update: Jeff Cabaniss, NCDOT Division 2 Planning Engineer*
- 189 Mr. Cabaniss was unable to attend. Acting Chair Overholt provided the
- 190 following updates:
- 191 • US 17 bypass project is 65% complete. Estimated completion date
 - 192 December 2020.
 - 193 • Slocum Road interchange work began August 22nd. Approximately 13%
 - 194 complete. Estimated completion date September 2019.
 - 195 • First Street road diet final design being completed. Checking on
 - 196 contaminated soil along this corridor.
 - 197 • James City efforts continue. Let contract next year.
 - 198 • Reaching a resolution settlement for the Havelock Bypass.
 - 199 • Updates/upgrades to Cherry Point include new hangars for new planes and
 - 200 more security.
 - 201 • The Kinston Bypass will be completed in three phases. It will be shallow
 - 202 bypass south of Kinston that will loop into the Goldsboro Bypass.
 - 203 • Considering a Morehead City Bypass but that is years in the making.
 - 204
- 205 *d. New Bern Area MPO Update: Kimberly Maxey, MPO Staff*
- 206 • The prioritization methodology has been updated. The past few rounds of
 - 207 SPOT we deviated from the old methodology to assign 100 points to every
 - 208 project until all allotted points had been expended. The new methodology
 - 209 is more extensive than previous to ensure requirements from the
 - 210 NCDOT/SPOT offices were met. The new methodology process has been
 - 211 changed to put 100 points on every viable project.
 - 212 • RFP's for Bridgeton and River Bend Bicycle/Pedestrian plans were
 - 213 submitted. The most viable option uses a type of chalette that allows
 - 214 them one week in each community to do their studies and public
 - 215 involvement.

216 **13. Discussion:**

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218 **12. Adjourn:** There being no further business, the meeting was adjourned.

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222

223 Steve Tyson, Chairman

Jeff Ruggieri, Secretary