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5. Approval of today’s agenda:

Motion: Mr. Tyson made a motion to approve the agenda as presented. Vice-chair Kirkland seconded. Motion passed by unanimous vote.

6. Election of Chairman and Vice-Chairman:

Motion: Mr. Tyson made a motion that existing Chairman and Vice-Chairman retain their positions. The motion was seconded by Mr. Odham. Motion passed by unanimous vote.

7. Approval of the minutes of the November 30, 2017: Reading of minutes was waived.

Motion: Vice-chair Kirkland made a motion to approve minutes as presented. Chair Tyson seconded. Motion passed by unanimous vote.

8. Resolution for the North Carolina Department of Transportation Safety Performance Measures: *Kim Maxey*

The board was provided with a resolution outlying safety measure standards created by the NCDOT. These safety measures must be followed by MPO’s and RPO’s across the state. Ms. Maxey explained that the MPO could adopt their own safety measures to be included with the recommendations being considered at this time.

Ms. Maxey relayed that when the NBAMPO long range transportation plan (Metropolitan Transportation Plan: Destination 2040) was created, the MPO was required to incorporate as part of this document, the state requirements for Safety Performance Measures. However, at the time the document was created, the state had not approved their safety measures. Therefore, the MTP noted this with plans to amend when the measures were created.

The established safety targets include:

- Number of fatalities
- Rate of fatalities
- Number of serious injuries
- Rate of serious injuries
- Number of non-motorized fatalities and non-motorized serious injuries

The resolution will suffice at this time, pursuant to the board agreeing to them. When the MTP is updated in the next two years, these measures and any others that may be created, will be incorporated into the document.

Motion: Mr. Odham made a motion to approve the Resolution for the North Carolina Department of Transportation Safety Performance Measures. Mr. Tyson seconded. Motion passed by unanimous vote.

85 **9. FY 2019 Draft Unified Planning Work Program (UPWP): *Kim Maxey***

86
87 Ms. Maxey relayed that the Unified Planning Work Program (UPWP) is an annually
88 updated document that outlines accomplishments from the previous year and establishes
89 goals for the upcoming year. It also shows how funds will be allocated throughout the
90 year.

91
92 The allotted amount for the New Bern Area MPO matches what was received last year.
93 The funds have been allocated in much the same way as the previous year.

94
95 This document is currently in Draft form and is due to the State by the end of March.
96 While the document being considered does have final budget amounts, Ms. Maxey is
97 requesting that the board approve this as a Draft at this time, and approve as a final
98 document during the March meeting.

99
100 The reason for this request is that a portion of these funds could be used to participate in a
101 regional freight mobility study. The Greenville director, who is heading up this study,
102 will be presenting to the board during the March meeting. If the board agrees to
103 participate, funding allocations may be adjusted to ensure proper charge of this study.

104
105 **Motion: Mr. Tyson made a motion to approve the Draft Unified Planning Work**
106 **Program. Mr. Odham seconded. Motion passed by unanimous vote.**

107
108 **10. Amendment No. 1 to the FY 2018-2027 Metropolitan Transportation Improvement**
109 **Program: *Kim Maxey***

110
111 Ms. Maxey reviewed the items being amended based on the State Transportation
112 Improvement Program. This document ensures the local MTIP matches the STIP.

113
114 **Motion: Vice-chair Kirkland made a motion to recommend approval of**
115 **Amendment No. 1 to the FY 2018-2027 MTIP. Mr. Odham seconded. Motion**
116 **passed unanimously.**

117
118 **11. North Carolina Ethics Commission Statement of Economic Interest and Real Estate**
119 **Disclosure Form: *Kim Maxey***

120
121 Ms. Maxey reminded board members of their requirement to submit this information to
122 the State. This information isn't due until April, and additional information will be
123 provided as the reporting date draws closer.

124
125 **12. Updates:**

126 **a. Transportation Planning Branch Update: *Catherine Bryant, NCDOT TPB***

- 127
- 128 • Ms. Bryant provided statewide updates on performance measures, the
129 statewide plan, corridor studies across the state, newly approved statewide
130 freight plan, traffic forecasting.
 - Craven County CTP efforts continue

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- Ms. Bryant provided an NCDOT newsletter to each board member
- b. **CARTS Update:** *Kelly Walker, Transit Director*
 - Deputy Director Charles McKenna is back from deployment.
 - The new fixed-route buses are on the roads and distinguished by destination signage.
- c. **Division 2 Update:** *Jeff Cabaniss, NCDOT Division 2 Planning Engineer*

Mr. Cabaniss was unable to attend. Ms. Diane Hampton provided the following updates:

 - US 17 bypass project is 63% complete. Estimated completion date December 2020.
 - Slocum Road interchange work began August 22nd. Approximately 10% complete. Estimated completion date September 2019.
 - Municipal agreement regarding Right of Way on First Street was approved by the New Bern Board of Alderman. Let date is expected March 28, 2018 with completion date in June 2018. Sidewalk construction will begin following completion of the re-striping.
 - James City project environmental document expected completion in May. There will be another round of public meetings on this project scheduled some time this summer.
- d. **New Bern Area MPO Update:** *Kimberly Maxey, MPO Staff*
 - A new electric bike share program will be starting in downtown New Bern very soon. The business could potentially start inside the Convention Center at the Visitor’s Bureau. Additional timeline and information will be forthcoming.
 - The NCDOT is slated to resurface Old Cherry Point Road and Old Airport Road in anticipation of increased traffic as the James City projects kicks off. Barnhill Construction was awarded the contract. Work could begin any time after March 15, 2018 and will be completed by November 2018.
 - President Trump is scheduled to unveil his \$1.5 billion infrastructure plan today. Highlights of the proposed plan were discussed.

13. Discussion:

12. Adjourn: There being no further business, the meeting was adjourned.

Steve Tyson, Chairman

Jeff Ruggieri, Secretary