| 1 2 | NEW BERN AREA METROPOLITAN PLANNING ORGANIZATION TAC MEETING MINUTES | | | | |
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| 3 | TAC MEETING MINUTES | | | | |
| 4 5 | July 27, 2017 | | | | |
| 6 7 8 | The New Bern Area Metropolitan Planning Organization held its regularly scheduled meeting on Thursday, July 27, 2017 at 11:00 AM in the Development Services Conference Room, 303 First Street. | | | | |
| 9 10 11 12 13 14 15 16 | Members Present: | Mr. Steve Tyson – Chairman Mr. John Kirkland – Vice-Chairman Ms. E.T. Mitchell – New Bern Alderman Mr. Alan Welch – Bridgeton Mr. Chuck Tyson – Mayor, Trent Woods Mr. Hugh Overholt – NC Board of Transportation | | | |
| 17 18 | Members Excused: | | | | |
| 19 | Non-Voting Members: | Ms. Kelly Walker - CARTS | | | |
| 20 21 | Members Absent: | Mr. Bill Marley – FHWA – non-voting member | | | |
| 22 23 24 25 26 | Guests Present: | Mr. Gene Hodges – Craven County Mr. Jack Veit – Craven County Mr. Kurt Neufang – AECOM Mr. Jack Doolittle – Citizen/ CAC Member | | | |
| 27 28 29 30 31 32 | Staff Present: | Ms. Kimberly Maxey – New Bern MPO Planner Ms. Catherine Bryant – NCDOT (via phone) Mr. Jeff Cabaniss – NCDOT Mr. Patrick Flanagan - DERPO | | | |
| 33 34 | 1. Call to Order: Chair Tyson called the meeting to order at 11:00 am. | | | | |
| 35 36 37 | 2. Roll call was taken and a quorum was declared. | | | | |
| 38 39 | 3. Ethics Reminder: Chair Tyson read the Ethics Reminder. There were no conflicts of interest noted. | | | | |
| 40 | 4. Public Comments: N/ | A | | | |

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5. Approval of today's agenda:

<u>Motion</u>: Mr. Tyson made a motion to approve the agenda as presented. Ms. Mitchell seconded. Motion passed by unanimous vote.

6. Approval of the minutes of the May 25, 2017: Reading of minutes was waived.

<u>Motion</u>: Ms. Mitchell made a motion to approve minutes as presented. Mr. Overholt seconded. Motion passed by unanimous vote.

7. CARTS Transit Development Plan (TDP): Kurt Neufang

Mr. Neufang presented the completed Transit Development Plan. Mr. Neufang provided an overview of the system, the purpose of the TDp, recommendations and proposed Express Routes. This plan encompasses 5 years of improved service. The Express Routes were the main focus of this plan.

Mr. Neufang described current services provided by the CARTS system as well as the projected growth in expanding these services to gain better area coverage.

Funding sources were discussed. Local funding sources currently come from fares and advertising as well as Craven County funds if there is a deficit. Due to the proposed service expansion, additional local revenue will be required to support this expansion. Future expansion areas include more key points within New Bern and eventual incorporation of James City.

It is the hope that with future expansion of route and buses, each stop will be reached every 30 minutes. This would allow citizens a better opportunity to utilize the transit system for work and errands.

The first year will not include any route changes at all. As the County budget had already been determined at the time this study was completed, it was determined not to expand and use the first year as the planning year to establish base lines that will aid in expansion. Each year thereafter phases in additional routes and coverage through the 5th year.

The plan also proposed a re-branding of the CARTS system so it's more visually apparent that CARTS is a public transit option rather than a call and ride program. It proposes instituting a regional ridesharing program, which would be the first formal program of its kind in eastern Carolina. A passenger amenity program is also recommended. The riders should feel like they are part of the service with stops that have shelters, seating, lighting and safety. There could be a partnership with the City for these amenities. Institute a fare-pass program that would aid students as well at citizens. Installation of bide racks is recommended as well.

| 89 90 | | Center, the Airport Authority, Convention Center and the City of New Bern. | | |
|----------------------|---|--|--|--|
| 91 | | This plan is available for raviary on the Crayon County CARTS website as well as the | | |
| 92 | | This plan is available for review on the Craven County CARTS website as well as the | | |
| 93 | New Bern Area MPO website. Additional requests for copies should be directed to the CARTS office. | | | |
| 93 94 | | CARTS office. | | |
| 9 4 95 | | Motion: Vice-Chair Kirkland made a motion to endorse the CARTS Transit | | |
| 95 96 | | Development Plan (TDP) as presented. Ms. Mitchell seconded. Motion passed by | | |
| 90 97 | | unanimous vote. | | |
| 98 | | unanimous vote. | | |
| 99 | Q | MPO Administrator Position: Kim Maxey | | |
| 100 | 0. | MI O Aummistrator i ostrion. Kim maxey | | |
| 100 | | Ms. Maxey relayed that the position was re-posted for an additional two-week period. | | |
| 102 | | Mr. Ruggieri decided to re-post this position due to lack of sufficient applicants. The | | |
| 103 | | new closing date was July 26 th . After review, Mr. Ruggieri will compile a panel and | | |
| 103 | | schedule interviews. | | |
| 105 | | schedule litter views. | | |
| 105 | Q | P5.0 Projects prioritization ranking and scoring: Kim Maxey | | |
| 107 | ٠, | 13.0 1 Tojects prioritization ranking and scoring. Kim makey | | |
| 107 | | Ms. Maxey provided information on funding allocations from P 4.0 from the Statewide, | | |
| 109 | | Regional and Division levels. | | |
| 110 | | Regional and Division levels. | | |
| 111 | | Ms. Maxey provided conceptual visual aids for funded projects including James City | | |
| 112 | | Highway 70, NC 43, First Street road diet, and the roundabout at Neuse and MLK Blvds. | | |
| 113 | | Then way 70, 100 +3, 1 has birect found diet, and the foundabout at focuse and will birds. | | |
| 114 | | She relayed that the P5.0 subcommittee has held two meetings. Projects being discussed | | |
| 115 | | as potential projects include: | | |
| 116 | | us potentiai projects increde. | | |
| 117 | | • Bike/Ped facilities along Lowe's Boulevard, Hotel Drive and Simmons St. | | |
| 118 | | Intersection improvements at Airport Road/Old Cherry Point Road and | | |
| 119 | | * * | | |
| 120 | Garner/Old Cherry Point Road in connection with the James City project | | | |
| 120 | | • Extending Taberna Way across Highway 70; this would require new roadway to | | |
| 121 | | connect with Old Cherry Point Road | | |
| 122 | | Interchange improvements at Glenburnie Road Fig. 1. Cleable in Part of the August 1971 and 1971 | | |
| | | • Expanding Glenburnie Road between McCarthy and Elizabeth Avenue | | |
| 124 | | • Grade separation elevating Highway 17 in Bridgeton over existing rail line | | |
| 125 | | | | |
| 126 | 10 | | | |
| 127 | 10 | 10. Updates: | | |
| 128 | | a. Transportation Planning Branch Update: Catherine Bryant, NCDOT TPB | | |
| 129 | • The data collection and preparation for the base year 2015 Craven County | | | |
| 130 | | Comprehensive Transportation Plan Model has been completed. | | |
| 131 | | Scheduling will begin to hold the first steering committee meeting with | | |
| 132 | | stakeholders to determine vision and goal planning for the CTP. | | |

Five funding sources were determined that would aid in incurring income to fund and promote the service. These include Craven Community College, Carolina East Medical

| 134 | b. CARTS Update: Kelly Walker, | Transit Director | | |
|-----|--|---------------------------------------|--|--|
| 135 | Ms. Walker provided the following updates: | | | |
| 136 | Replaced two bus stop signs; Fleet Street near the Housing Authority and | | | |
| 137 | Liberty Street near the old Daycare Center | | | |
| 138 | Added a sign outside of D | SS | | |
| 139 | Ţ. | | | |
| 140 | c. Division 2 Update: Jeff Cabanis | s, NCDOT Division 2 Planning Engineer | | |
| 141 | The Trent Road project at | Red Robin Lane has been completed. | | |
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| 143 | d. New Bern Area MPO Update: | Kim Maxey, NBAMPO Staff | | |
| 144 | No additional updates | | | |
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| 146 | 11. Discussion: | | | |
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| 148 | 12. Adjourn: There being no further business, the meeting was adjourned. | | | |
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| 153 | Steve Tyson, Chairman | Jeff Ruggieri, Secretary | | |
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