

46 **6. Approval of the minutes of the May 28, 2015 meeting:**

47 Reading of the minutes was waived.

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49 **Motion: Vice-Chair Kinsey made a motion to approve the minutes as presented.**
50 **The motion was seconded by Chair Tyson and passed unanimously.**

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52 **7. Craven Area Rural Transit System Transit Development Plan: *Kelly Walker***

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54 Ms. Walker advised during the May 28 meeting Mr. Jim McLaughlin presented the TDP
55 to the group. The final report was provided to the Committee members for review. The
56 report has not currently been approved by the MPO or the Board of Commissioners, and
57 the process began with the TCC and CAC meetings. The MPO must approve as they
58 provided funding for the plan. The Board of Commissioners must approve as CARTS is
59 an agency of Craven County. She noted the main part of the plan is found within the first
60 28 pages. The following pages provide documentation of how the process unfolded. Ms.
61 Walker highlighted points within the plan previously discussed with the TCC.

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63 Ms. Walker advised she has held a number of public involvement meetings providing the
64 public with knowledge of the fee schedule change. While citizens did show up for these
65 meetings, the level of participation was less than what she had hoped for.

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67 Ms. Walker advised the Public Hearing for the proposed fare increase will be during the
68 County Commissioner meeting being held on August 3rd at 7:00 p.m. During this meeting
69 she will also request approval of the TDP.

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71 Ms. Chapman advised the CAC and the TCC both approved the document and
72 recommend TAC approval.

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74 **Motion: General Overholt made a motion to approve the CARTS Transit**
75 **Development Plan. Vice-Chair Kinsey seconded. Motion passed by unanimous vote.**

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77 **8. NBAMPO FY 2012-2018 Metropolitan Transportation Improvement Program**
78 **Amendment No. 2: *Maurizia Chapman***

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80 Ms. Chapman relayed this is the second amendment to the current Transportation
81 Improvement Program. It was requested by CARTS for associated capital maintenance
82 items and lease of the tablets. CARTS is going through this process so they can work
83 through their grant process rather than wait until the Federal Government approves the
84 new Transportation Improvement Program in October.

85
86 Ms. Chapman advised both the CAC and the TCC approved the amendment and
87 recommend TAC approval.

88
89 The resolution shows that CARTS will receive \$10,000 for associated capital with a local
90 match of \$3,000. The leased tablets total is \$10,000 and local match is \$2,000. Ms.
91 Walker advised the tablet cost is not the full amount, rather the amount for one year. The
92 cost is after they have taken the 60/40 split.

93 Ms. Barren noted the date on the Amendment was incorrect. Staff will rectify.
94

95 **Motion: General Overholt made a motion to approve by Resolution the NBAMPO**
96 **FY 2012-2018 Metropolitan Transportation Improvement Program, with noted**
97 **change of date. Vice-Chair Kinsey seconded. Motion passed unanimously.**
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99 **9. NBAMPO FY 2016-2025 Metropolitan Transportation Improvement Program**
100 **including Fiscal Constraints: *Maurizia Chapman***

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102 Ms. Chapman advised this document is the culmination of over two years of work by the
103 NCDOT, MPO's and RPO's. The projects in this document went through local and state
104 ranking, and are divided by three different tiers. Most of the projects included in the
105 document are beyond 2020, which means they will require reprioritization.
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107 The State approved this document last month. The State TIP and the NBAMPO TIP are
108 posted on the New Bern Area MPO website. The state document that was approved in
109 June included a large narrative of the strategic transportation initiative process. The
110 NBAMPO document included the fiscally constrained portion. This is the only
111 difference between the two.
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113 **Motion: Vice-Chair Kinsey made a motion to approve by Resolution the NBAMPO**
114 **FY 2016-2025 MTIP including Fiscal Constraints as presented. Chair Tyson**
115 **seconded. Motion passed unanimously.**
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117 **10. Title VI Policy and Procedures and Title VI Plan: *Kim Maxey***
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119 Ms. Maxey advised a copy of the proposed plan was included in member packets for
120 review. The document has been discussed prior within this group with minimal changes.
121 Staff worked closely with representatives within the NCDOT to ensure all requirements
122 were met. Advertisements for public input were posted in the local paper twice, as well
123 as on the MPO website and social media site. Staff received no feedback.
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125 Ms. Maxey advised the CAC and TCC approved the plan and recommend TAC approval.
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127 **Motion: General Overholt made a motion to approve Title VI Policy and**
128 **Procedures and Title VI Plan as presented. Vice-Chair Kinsey seconded. Motion**
129 **passed unanimously.**
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131 **11. Functional Classification Map Revision for U.S. 17 (MLK Blvd.): *Maurizia Chapman***
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133 Ms. Chapman relayed in her first week with the MPO action was taken on Functional
134 Road Classification. As she learned more of the area she discovered the Functional
135 Classification of MLK Blvd. was incorrect. MLK has been a principal arterial and was
136 part of the strategic highway corridor the FHWA has. The Dr. MLK Boulevard is also a
137 major connector between New Bern and Jacksonville. In order to make this change, this
138 amendment is required.
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140 **12. Metropolitan Transportation Plan Schedule:** *Kim Maxey*

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142 Ms. Maxey advised staff is working on creating this document and will be providing
143 information on it in subsequent meetings. Staff participated in a few public meetings in
144 conjunction with CARTS the week prior in which parts of this plan were available.
145 Additional meetings are scheduled for October. This document must be completed by
146 March 2016 but staff anticipates it may be earlier than that.
147

148 **13. Updates:**

149 **a. Transportation Planning Branch Update:** *Farhan Javed, NCDOT TPB*

150 Mr. Javed provided an update on:

- 151 • The New Bern Bypass alignment that connects US 70 and the NC 43
152 Connector will be amended in the travel demand model.
- 153 • There were some concerns raised regarding the attributes of the base
154 network. All attributes will be verified.
- 155 • The FY 2016 PWP has been approved. The MPO will be receiving a
156 letter.
157

158 **b. CARTS Update:** *Kelly Walker, Transit Director*

- 159 • The Public Hearing for the proposed fare increase will be during the
160 County Commissioner meeting being held on August 3rd at 7:00 p.m.
161 During this meeting she will request approval of the TDP as well.
- 162 • Mr. Hodges added part of the plan includes an office re-organization.
163 They are actively recruiting for an assistant Director as well as an
164 accounting specialist.
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166 **c. Division 2 Update:** *Jeff Cabaniss, NCDOT Division 2 Planning Engineer*

167 Mr. Jeff Cabaniss updated the board on current projects:

- 168 • The 43 Connector project is 52% complete and is 30% ahead of schedule.
- 169 • The two-bike and ped projects were on a deadline to get Federal
170 authorization for construction by the end of June, and this deadline was
171 met. The 20% match was met. These are ready to be advertised in August
172 for a minimum of three weeks and let in September. The hope is to begin
173 construction in the fall.
- 174 • Re-surfacing projects in the Bridgeton area include secondary roads,
175 beginning this fall.
- 176 • The interchange at Highway 17 and 55 in Bridgeton is slated to be
177 resurfaced. The bidding process has not been opened on this project yet.
- 178 • There will be a public meeting regarding the Havelock Bypass on August
179 31st at 7:00 p.m. It is expected the SELC will file a lawsuit, but one has
180 not been filed as of the date of this meeting. Efforts are being made to try
181 and deter this, as this will delay the project significantly, but will not
182 affect the funding.
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d. **New Bern Area MPO Update:** *Maurizia Chapman, AICP, NBAMPO Administrator, Kimberly Maxey, MPO Planner*

Ms. Chapman provided updates on:

- Staff attended NEPA (National Environmental Policy Act) training in Raleigh for two days in June. This will help us format requirements at the systems level to better utilize at the projects level.
- Staff met with TPB in Raleigh and agreed on the selection of the consultant that will do the ICE planning. VHB was chosen, and Bryson will be the principal. They will be here throughout the process.
- Staff organized a meeting of Division 2 MPO's and RPO's to discuss P4 criteria. Staff will meet with Division 3 counterparts on July 15th to discuss finding a united voice moving forward. At the September meeting staff will request this board approve criteria.
- The MPO facilitated a meeting organized by our DPE Jeff Cabaniss, with NCDOT Bike/Ped Staff, MPO Staff, City Staff, and Division Engineer, DPE and Division Maintenance Engineer met in June followed by a 10-mile bike ride. Mr. Cabaniss relayed the NC Director of Bike and Ped requested a meeting in New Bern with the MPO and other key community members. The meeting and ride were very beneficial for all involved.
- Ms. Chapman advised staff will be organizing a campaign to work with K-8 classes in all schools within the MPO on a Walk to School Day on October 7th. Stefanie Keen with Active Routes to School covers 10 counties and is working closely with us and Mr. Cabaniss.
- Staff attended the Craven County Commissioner work session for transportation. MPO and RPO staff was present along with Division Engineers and key personnel of the Highway 17 Commission and Hwy 70 Corridor commission.
- Staff has been working with CNI through the New Bern Housing Authority. The Transportation Matrix was finalized for this area.

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13. Discussion: Vice-chair Kinsey requested Ms. Walker be put on a future agenda to speak with the Board of Aldermen.

Chair Tyson suggested board members participate in a ride-along on the CARTS system. General Overholt felt it may be beneficial to do it randomly. Both will coordinate with Ms. Walker, who will provide a schedule and route information.

Ms. Chapman relayed through the CNI Transportation group one of the concerns noted repeatedly were the CARTS signs. Ms. Walker explained they worked with the City on most areas, but some properties are privately owned and would not allow the signs to be placed on their property.

Mayor Kirkland requested the record reflect his disappointment in the response we received from the DOT regarding the rail plan initiative previously submitted by letter,

233 asking for co-location of Highway 70 and the railroad be relocated through the National
234 Forest. The response received noted DOT would look at it in 10 years, at which time it
235 will be more complicated and the EIS process will not have gone away.
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237 **14. Adjourn:** There being no further business, Vice-Chair Kinsey made a motion to adjourn.
238 Chair Tyson seconded the motion.
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Steve Tyson, Chairman

Jeff Ruggieri, Secretary