

47 4. **Public Comments:** N/A

48 5. **Approval of today's agenda:** Mayor Tyson made a motion to approve the agenda as
49 presented. Mr. Chittick seconded. Motion passed by unanimous vote.

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51 6. **Approval of the minutes of the March 24, 2015 meeting:**
52 Reading of the minutes was waived.

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54 **Motion: Mayor Chuck Tyson made a motion to approve the minutes as presented.**
55 **The motion was seconded by alternate Vice-Chair White and passed unanimously.**

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57 7. **NBAMPO Citizen Advisory Committee:** *Kim Maxey*

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59 Ms. Maxey presented two additional applications for consideration as members of the
60 Citizen Advisory Committee. Both were reviewed by the board.

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62 Ms. Chapman advised we are still searching for a freight representative for this group,
63 and that would fulfill the members preferred for this group.

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65 **Motion:** Mayor Tyson made a motion to approve appointment of the applications
66 received for members of the Citizen Advisory Committee. Chair Tyson seconded.
67 Motion passed by unanimous vote.

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69 8. **NBAMPO Vision and Goals for the 2040 Metropolitan Transportation Plan:**
70 *Maurizia Chapman*

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72 Ms. Chapman relayed the draft of the Vision and Goals were provided for the board's
73 review. These were created based on input from surveys received, as well as our TCC. They
74 have been advertised on the website for public review. In order to continue with the
75 Metropolitan Transportation Plan, these need to be approved. Both the TCC and CAC
76 reviewed and approved the goals for recommendation of approval by the TAC.

77
78 Ms. Chapman advised this is the vision for 2040 and will be used to generate our MTP for
79 2040. This will assist in achieving the goals established for the future. How these will be
80 implemented is not clear. It will take time and commitments. We are also awaiting the
81 results from the Transit Development Plan, and perhaps do an additional transit study.

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83 **Motion: Mr. Chittick made a motion to approve the Vision and Goals as presented**
84 **and as recommended by the TCC and CAC. Mayor Tyson seconded. Motion**
85 **passed unanimously.**

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87 9. **NBAMPO Socio-Economic Forecast and Methodology for the 2040 Metropolitan**
88 **Transportation Plan:** *Maurizia Chapman*

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90 Ms. Chapman relayed Mr. Gresham spoke with this group regarding the Forecasting of
91 traffic in the year 2040. It's broken down by ten years, and the report has been provided. A
92 sub-committee of technical staff met, made comments and recommendations for changes.
93 The model encompasses an area that is larger than the MPO boundary due to the traffic

94 interaction with Cherry Point and Havelock. This explains how the population projections
95 were set, future employment calculated and how different projections were assigned to the
96 transportation analysis zones included in the report.
97

98 Ms. Chapman advised Mr. Gresham is in attendance today and suggested any questions be
99 directed to him, as well as Mr. Javed who worked on the model as well.
100

101 Vice-chair White requested further explanation on the model forecasting. Mr. Gresham
102 explained there are two components to the traffic model; a) supply, which is the
103 transportation network and current roads, and b) demand which is housing and employment.
104

105 NCDOT worked on the model, putting in existing transportation system, housing and
106 employment, calibrating the model to replicate existing traffic counts.
107

108 Mr. Gresham forecast the demand and future housing and employment for the region. The
109 first step looked at county level growth, known developments, and discussed areas of
110 development and environmental constraints, as well as determining the most likely areas of
111 household growth.
112

113 These two pieces are what comprise the current forecasting model. The next step will require
114 NCDOT to take this data, integrate it into a model to determine what improvements need to
115 be made in the transportation system out to 2040, and what additional projects will be done.
116

117 Mr. White questioned what happens if the growth doesn't follow the forecasted model. Ms.
118 Chapman replied that this plan must be updated every 5 years at a minimum. We will begin
119 collecting data immediately upon completion of this model to use when the next model is
120 completed. Typically updates are done after the next census.
121

122 Ms. Chapman advised the TCC reviewed and approved the model and recommended
123 approval by the TAC. The CAC also reviewed the model, but some members were not sure
124 how to approve the document, as they are too new to the process. It was accepted for
125 recommended approval by the TAC by all members minus one.
126

127 **Motion: Mayor Tyson made a motion to approve the Socio-Economic Forecast and**
128 **Methodology as presented. Alternate Vice-Chair White seconded. Motion passed**
129 **unanimously.**
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131 **10. FY 2016 Meeting Schedule:** *Kim Maxey*

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133 Ms. Maxey advised the proposed meeting schedule was included for the members review.
134 The dates in November were in question due to holidays. Suggested date of November
135 12 for the TCC and CAC meetings were accepted by both boards. All dates were
136 accepted and recommend approval by the TAC
137

138 **Motion: Mr. Chittick made a motion to approve the FY 2016 meeting schedule as**
139 **presented. Chair Tyson seconded. Motion passed unanimously.**
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141 **11. Craven Area Rural Transit System Transit Development Plan: *Jim McLaughlin,***
142 ***MCA LLC***

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144 Ms. Chapman introduced Mr. McLaughlin.

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146 Mr. McLaughlin provided an update on the TDP. When this process started, the scope
147 was much broader. Due to personnel changes, the scope was modified to revolve more
148 around finances. The financial piece is a result of the urbanized area, meaning the
149 structure that previously was funded by NCDOT will no longer be funded this way.

150
151 The goal was to determine how to make the transition as seamless as possible the first
152 year, and continue creating the process moving forward. From a CARTS standpoint, this
153 means moving from being a sub-recipient acting under the umbrella of NCDOT to being
154 a direct recipient that acts under the FTA. The FTA has multiple requirements for tri-
155 annual reviews. The system as it currently exists includes multiple counties, which
156 requires a balance between urban and rural. There will be a series of phased
157 implementation concepts of how to move forward in order to emphasize the urban benefit
158 of the FTA program, and grow the system to be not just an agency-based system, but
159 rather more of a total transportation system for the region.

160
161 The importance of the planning requires collaboration with the MPO on how ideas get
162 implemented and short and long term plans mesh together.

163
164 Chair Tyson questioned if this type of model (combination urban/rural) is unusual. Mr.
165 McLaughlin advised the federal side has recognized the smaller urbanized areas need
166 funds to assist with operating costs. Historically, a shift from rural to urban, you could
167 not use urban funds for operating costs. To the extent these funds can be matched 50% of
168 local source, the funds can be used for operating. Chair Tyson questioned where the local
169 match comes from. Mr. McLaughlin advised the fees from DSS and other agencies can
170 be used as the match.

171
172 Ms. Chapman advised one of the goals coming from this is that for the first year, there
173 will be no change in the urban system pertaining to the fixed route. There is no
174 indication how many of the trips CARTS provides are rural or urban, and the first year
175 will document this, which will give the proper information for expansion in the future,
176 which will help determine where the money could come from.

177
178 Ms. Chapman advised CARTS will be getting new vehicles next year for the urban
179 system, as rural vehicles cannot be used in the urban area. Ms. Walker relayed there will
180 essentially be three fleets; one fleet for urban, one fleet for rural, and one mixed fleet.
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12. Updates:

A. Transportation Planning Branch Update: *Farhan Javed, NCDOT TPB*

Mr. Farhan Javed provided an update with the progress of the transportation model. Forecasting for travel patterns has been done, as well as a deficiency analysis to determine which roads will need upgrading. The model information has been provided to Ms. Chapman for review and discussion.

Chair Tyson questioned how up to date the traffic counts are. Mr. Javed advised counts have been modeled beginning with 2010, going through 2040.

Ms. Chapman advised the latest information provided by DOT includes 2013. The 2014 counts have taken place, but this data has not been released yet.

B. Division 2 Update: *Kim Maxey for Jeff Cabaniss, NCDOT Division 2 Planning Engineer*

Ms. Maxey updated the board on current projects, based on information provided by Mr. Cabaniss:

- ~ The NC 43 Connector project has been awarded to S.T. Wooten and is expected to be completed by August 1, 2016.
- ~ The multi-use path along Glenburnie as well as the sidewalk along Neuse have an anticipated Let date of June 2015. Currently finishing Right of Way acquisitions.
- ~ Safe Routes to school project near H.J. McDonald Middle School was awarded to J.E. Davis Const. Concrete work is complete Project is wrapping up paperwork/punchlist items
- ~ Construction of new Clark's Rest Area is about 5% complete with an expected completion date of December 1, 2015.
- ~ Resurfacing list hasn't changed. Was available in September, with completion date of June 30th.

C. CARTS Update: *Kelly Walker, Transit Director*

Ms. Walker relayed they will be scheduling some public input meetings in the near future. They will be requesting a public hearing pertaining to the fee schedule changes. She requests that members spread the word to encourage public participation. While services will remain the same the first year, they will be requesting public feedback throughout to assist with meeting needs going forward.

D. New Bern Area MPO Update: *Maurizia Chapman, AICP, NBAMPO Administrator, Ms. Kim Maxey, NBAMPO Planner*

Ms. Chapman:

- Staff will be in Raleigh the following week and will be meeting with Dan Thomas and Alena Cook regarding ICE and choosing a consultant. Staff

- 229 will also be attending a NEPA training session. After this we will request
230 the board appoint a staff member as the signatory for the merger process.
- 231 • Staff will be creating a sub-committee to work on the Metropolitan
232 Transportation Plan. Staff will be using extracting information from the
233 existing Coordinated Human Services Public Transportation Plan that was
234 developed by the RPO. Hopefully we will soon have more firm
235 information from the TDP to begin developing this.
 - 236 • Staff has begun writing the MTP and are working closely with the
237 NCDOT on future recommendations. We will create a sub-committee as
238 previously noted.
 - 239 • Staff continues work on Title IV and is finalizing information with
240 NCDOT.
 - 241 • Staff will send out the tentative SPOT 4.0 schedule. October is the
242 tentative date to submit projects for consideration.

243
244 **13. Discussion:** Chair Tyson noted his displeasure with James City issues. Ms. Chapman
245 agreed. He voiced concern with the timing of the improvements, beginning 2023. Ms.
246 Chapman advised DOT has selected a consulting firm, and the process of public review,
247 public involvement, design and Right of Way acquisition, takes a number of years to
248 complete, as well as including requirements for NEPA.

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250 Mr. Norowzi reiterated Ms. Chapman’s point, advising integration of all parties from the
251 beginning is vital in avoiding delay of the project by not meeting all requirements.

252
253 Ms. Chapman relayed due to previous mishandling of this project, all parties are being
254 very cautious to handle delicately with the citizens.

255
256 Chair Tyson requested consideration of timing the traffic lights along this portion of
257 Highway 70 to avoid congestion. Ms. Chapman agreed this is a conversation that can be
258 had with Division 2 engineers.

259
260 Mr. Norowzi discussed the proposed Governor’s initiative to pass a \$1.2 billion bond
261 issue, that if passed would provide funding for transportation projects, one of which is the
262 NC 43 Connector. Currently the Senate is reviewing the proposal.

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264 **14. Adjourn:** There being no further business, Mr. Chittick made a motion to adjourn.
265 Chair Tyson seconded the motion. The meeting adjourned at 12:00 p.m.

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Steve Tyson, Chairman

Jeff Ruggieri, Secretary