

42 5. Approval of today's agenda:

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44 **Motion:** Mr. Chuck Tyson made a motion to approve the agenda as presented. Mr.
45 Kirkland seconded. Motion passed by unanimous vote.

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47 6. Approval of the minutes of the January 28, 2016 meeting: Reading of minutes was
48 waived.

49
50 **Motion:** Mr. Tyson made a motion to approve minutes as presented. Chair Tyson
51 seconded. Motion passed by unanimous vote.

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53 7. NBAMPO Metropolitan Transportation Plan (MTP) "Destination 2040": *Maurizia*
54 *Chapman*

55
56 Ms. Maxey advised there were no changes to the MTP after the final public involvement
57 meeting held in February. One member of the public attended this meeting and provided
58 very positive feedback on the document.

59
60 Chair Tyson questioned how often this document will be updated. Ms. Maxey explained
61 it is done very four years utilizing the same process of board and public involvement. He
62 then noted the consistency through this process of how much the public wants pedestrian
63 facilities and greenway trails.

64
65 Chair Tyson voiced his appreciation that the community finally has an organization like
66 the MPO that is looking at the long term planning of transportation in the area.

67
68 Mr. Kirkland inquired as to the level of public participation through the process. Ms.
69 Maxey advised through the public meeting process an estimate of over 200 participants
70 attended. She then relayed that the MPO staff did additional outreach through the
71 multiple festivals in the area, through interaction with members of the Senior Center,
72 schools and other focus groups.

73
74 Ms. Maxey requested members approve the ~~draft~~[NBAMPO's Metropolitan](#)
75 [Transportation Plan](#). CAC and TCC recommend TAC approval.

76
77 **Motion:** Mr. Overholt made a motion to approve the NBAMPO Metropolitan
78 Transportation Plan (MTP) "Destination 2040". Mr. White seconded. Motion
79 passed by unanimous vote.

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81 8. Metropolitan Transportation Plan Indirect and Cumulative Effects (ICE) Products:
82 *VHB/NCDOT*

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84 Ms. Chapman reminded the board this was a pilot program through the NCDOT. She
85 advised Ms. Tayal from VHB and Ms. Alena Cook from NCDOT TPB were attending for
86 the final time.

88 Ms. Cook relayed her appreciation in the effort and input from the board during this
89 process. From the NCDOT perspective the process went very well and they were able to
90 produce very high quality products.

91
92 There is additional interest within North Carolina as well as nationally. This effort will
93 be presented at the North Carolina Association of MPO annual conference being held in
94 Greensboro in May. It will also be presented at the national level at the National
95 Transportation Research Board Tools of the Trade Conference being held in Charleston,
96 SC in September.

97
98 Ms. Cook noted that out of the products through this process, the final product was
99 recommended best practices with actions that governments can consider implementing
100 locally, anticipating environmental needs that may assist in streamlining the NEPA
101 process during projects.

102
103 As a next step there will be a local workshop in July or August centered on the Green
104 Growth Toolbox, developed by the North Carolina Wildlife Resource Commission. All
105 local governments can utilize this to assist in identifying different habitats and what
106 protection may need to be considered while developing future growth areas. This is
107 beneficial with Land Use Plans. This workshop will be available to local governmental
108 officials and staff.

109
110 Mr. Overholt questioned if the NBAMPO is the newest MPO in the state. Ms. Cook
111 confirmed this. Given the growth in North Carolina, he wondered what projections
112 looked like for future MPO²s. Ms. Cook advised there are some urban areas that are
113 nearing the threshold for creation of MPO's, but that information will be more readily
114 available after the next census. Ms. Chapman relayed that most of these potential urban
115 areas are close enough to existing MPO²s they most likely would be absorbed into one of
116 these.

117
118 Ms. Chapman requested members approve the MTP ICE Products. The CAC and TCC
119 recommend TAC approval.

120
121 **Motion: Mr. Tyson made a motion to approve the MTP ICE products. Mr.**
122 **Kirkland seconded. Motion passed by unanimous vote.**

123
124 **9. FY 2016 Amendment to the Unified Planning Work Program (UPWP):** *Maurizia*
125 *Chapman*

126
127 Ms. Chapman relayed that typically upon completion of the MTP, staff would begin
128 working on the Comprehensive Transportation Plan (CTP). Due to circumstances within
129 the NCDOT, we are unable to begin work on this document. Therefore, the MPO is
130 requesting approval to move funds that were slated for the CTP work to the special
131 studies area.

132
133 When doing the area modeling, a small ~~area along segment of the~~ MLK Blvd. between
134 McCarthy Blvd. and Trent Road was determined to benefit from a ~~traffic analysis~~ small

135 [area study](#). The MPO is seeking a consultant to do this work and these funds being
136 transferred will cover the cost of the consultant. This is being done in anticipation of
137 development in this area. The jurisdictions and the MPO would like to be proactive in
138 preparing for heavier traffic in this area. The budget is not changing, rather funds are just
139 being shifted.

140
141 Mr. Overholt noted there is a large amount of development that has recently been
142 publicized on Highway 17, Trent Road, near the Airport and Highway 70 that he and
143 others were unaware of. He wanted to ensure that staff ~~are~~ [is](#) keeping up with proposed
144 developments and the stress this will put on existing infrastructure. Chair Tyson agreed
145 this is a concern. Ms. Chapman relayed that during the modeling process [some of](#) these
146 areas were appropriately considered for the future developments.

147
148 Ms. Chapman requested members approve ~~the draft~~ [Amendment No. 1 to the FY 2016](#)
149 [UPWP](#). CAC and TCC recommend TAC approval.

150
151 **Motion: Mr. Tyson made a motion to approve the UPWP Amendment. Mr. White**
152 **seconded. Motion passed by unanimous vote.**

153
154 **10. FY 2017 Unified Planning Work Program (UPWP) and Five Year Planning**
155 **Program: *Maurizia Chapman***

156
157 Ms. Chapman relayed this is the second ~~change to the~~ [UPWP item on the agenda](#). In
158 January the Draft UPWP was presented to the board. The MPO provides time for
159 NCDOT to comment on the draft before finalizing. Having received no comments or
160 suggestions from NCDOT, the document being presented for final approval has not
161 changed, other than fund reallocation as previously discussed.

162
163 The MPO received a letter from ~~the Federal Highway~~ [NCDOT](#) regarding funds. The
164 [MPO's FY 2-17 allocation is of](#) ~~is allocated~~ \$162,853 ~~to utilize~~, however the MPO is
165 earmarking only \$158,000.

166
167 Between what the MPO did not use in previous years and the current balance, the grant
168 funds balance is \$106,385. This money is being held as back up funds if the need arises.

169
170 The Five Year Plan is submitted at the end of the year and is included in this document.
171 The Five Year Plan identifies the types of tasks the MPO will pursue between 2017 –
172 2022. The only change is that staff is anticipating updating the MTP earlier than required
173 as we are trying to synchronize the MTP update with the release of the census data.

174
175 One of the largest tasks the MPO will undertake in 2017 is hosting the State-wide MPO
176 conference. If all goes as planned, the other major task to be accomplished next fiscal
177 year will be updating the CTP.

178
179 Ms. Chapman requested members approve the UPWP and Five Year Planning Program.
180 CAC and TCC recommend TAC approval.

182 **Motion: Mr. Kirkland made a motion to approve the UPWP and Five Year**
183 **Planning Program as presented. Chair Tyson seconded. Motion passed by**
184 **unanimous vote.**

185
186 **11. Annual Self Certification of 3Cs Planning Process:** *Maurizia Chapman*

187 Ms. Chapman relayed being a small MPO we are not certified by the Federal
188 Government, but we are required to self-certify every year. Ms. Chapman presented a
189 resolution to the board addressing this self-certification of the federal regulations
190 handout, ensuring the MPO follows requirements of the 3C process and meet guidelines
191 for Title VI requirements. Ms. Chapman advised that the NBAMPO does meet all
192 requirements.

193
194 The TAC will approve the resolution and the Chair will sign. This documentation will be
195 forwarded to the NCDOT and the Federal Government to ensure we remain in
196 compliance.

197
198 Ms. Chapman requested members approve the Self Certification/Resolution. CAC and
199 TCC recommend approval.

200
201 **Motion: Mr. Overholt made a motion to approve the Annual Self Certification of**
202 **3c's Planning Process as presented. Mr. White seconded. Motion passed by**
203 **unanimous vote.**

204
205 **12. Updates:**

206 **a. Transportation Planning Branch Update:** *Behshad Norowzi, NCDOT TPB*

- 207 • Mr. Norowzi was not able to attend the meeting today. Ms. Cook
208 provided the update that the open position is actively being pursued for a
209 qualified candidate to replace Farhan.

210
211 **b. CARTS Update:** *Kelly Walker, Transit Director*

- 212 • Staff has been working on the budget. CARTS has submitted their request
213 to the county budget for review and consideration.
- 214 • Staff has been working on state and federal grants.
- 215 • They have not ordered their first federal vehicles yet. The state contract is
216 currently on hold. There was an issue with the initial contract and it has
217 been put back out for bidding. Once this is resolved, they will order the
218 vehicles. The soonest they could order the vehicles would be fall, but it
219 could be spring. The public will not know the difference as the vehicles
220 will look the same, therefore it will not affect riders in any way.
- 221 • The Non-Emergency Medical Transportation (NEMT) wants to require
222 transit services who provide non-emergency Medicaid transportation to go
223 through the NC FAST system that is used through Social Services in order
224 to get paid. A letter was sent to the Director of Social Services which was
225 forwarded to Ms. Walker. CARTS is waiting to learn the outcome and
226 will continue services as normal.

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c. **Division 2 Update:** *Jeff Cabaniss, NCDOT Division 2 Planning Engineer*

Mr. Jeff Cabaniss updated the board on current projects:

- The bike/ped paths along Glenburnie and Neuse are about almost complete.
- Landscape enhancement project scheduled in Bridgeton this spring, across from the Hardee's has a 5-week turnaround time once started.
- Resurfacing of the Hwy 55 interchange in Bridgeton was awarded to S.T. Wooten and will begin in the spring.
- Four additional roads within the MPO are scheduled for resurfacing beginning in July including:
 - Simmons from Neuse Blvd. to National Ave.
 - Glenburnie from Neuse Blvd. to National Ave.
 - Rocky Run Road
 - Staten Road
- The Neuse River Bridge construction has begun. A joint in the bridge is being replaced. Upon completion of this, crews will begin work on the Trent River Bridge.

d. **New Bern Area MPO Update:** *Kimberly Maxey, MPO Planner*

Ms. Chapman provided updates on:

- The SPOT schedule was provided to each member. This schedule, which was provided last October, states the statewide mobility projects and regional scoring projects should be released April 1st. Ms. Chapman advised at this time staff will reconvene the SPOT subcommittee to come up with score recommendations for the regional projects. There will be public involvement requirements that must be met. It is staff's hope that during the May meeting the scores will be presented for board approval. NCDOT will finalize by the end of July at which time we will repeat the process for division projects, completing sometime in December. There is concern that the projects will not be released on time. In this event, staff may need to hold a specially called meeting.

Ms. Maxey provided updates on:

- There is still availability for one person from the TAC to attend, but would need to advise immediately for registration requirements and hotel reservations. Commissioner Welch from the TAC is attending.
- Staff is participating in the PEV stakeholders meetings regarding battery and hybrid vehicles.

13. Discussion: None

14. Adjourn: There being no further business, the meeting was adjourned.

