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Chairman:

Motion: Mayor Kirkland made a motion that Mr. Steve Tyson continue in his current role as TAC Chairman. Motion was seconded and unanimously approved.

Vice-Chairman:

Motion: Mayor Kirkland made a motion that Alderman Johnnie Ray Kinsey continue in his current role as TAC Vice-Chairman. Motion was seconded and unanimously approved.

- 7. Approval of the minutes of the November 25, 2014 meeting:** Reading of the minutes was waived.

Motion: Mayor Tyson made a motion to approve the minutes as presented. Vice-chair Kinsey seconded. Motion passed by unanimous vote.

- 8. FY 2016 Draft Planning Work Program:** *Maurizia Chapman*

Ms. Chapman relayed the MPO was given the allocation from the Federal Transit Administration but have not received 2016 Federal Highway Administration allocation from the Transportation Planning Branch, but for planning purposes, they suggested we use last year's allocation to work from.

Last year we were required to approve the designation of the FTA Section 5303 Planning Fund recipients, which they strongly suggested should be given to the Lead Planning Agency, the City of New Bern. This year those funds are being passed through to CARTS so the Transit Development Plan can be developed. At that time, Craven County, CARTS and our TCC vice-chair agreed the local match would be provided by CARTS.

This year we will not have the pass-through funds, as CARTS is now eligible for Section 5307 Urban Transit Funds, which a portion can be used for planning.

Ms. Chapman relayed that since we have the entire plan to complete by March 2016, the highest amounts of funds were allocated to the planning process. Differences between last year and this year; last year total planning funds equaled \$198,000. This year Planning funds, which include PL funds, 5303 funds and local match, equal \$229,500. Ms. Chapman will send local match amounts to each participating jurisdiction after receiving information with actual PL funds allocation.

Last year the total local match was \$42,100 to leverage \$198,000. This year the local match is \$43,400 to leverage \$229,500. This is a small difference per jurisdiction to reach close to \$30,000 more funds for the year. Exact match amounts were provided.

The MPO created a narrative that provides goals and expectations for this year as well as next year. As noted in the narrative, the draft must be submitted to the Public Transportation

89 Division by Friday January 30th, who will then submit to Federal Transit Administration.
90 Achievements include completion of the 2040 MTP and Comprehensive Transportation Plan
91 that will include all of Craven County. This will be created in conjunction with the Down
92 East RPO.

93
94 **Motion: Mayor Tyson made a motion to approve the Draft Planning Work Program**
95 **as presented and as recommended by the TCC. Vice-chair Kinsey seconded.**
96 **Motion passed unanimously.**

97
98 **9. Title VI Presentation:** *Kim Maxey*

99
100 Ms. Maxey provided a presentation and handout on Title VI/Nondiscrimination Program as
101 governed by Title VI of the Civil Rights Act of 1964. The presentation covered expectations
102 of the board in their role as TAC of the NBAMPO and the NBAMPO personnel. Title VI
103 ensures no one shall be discriminated against based on age, race, sex, disability or ethnicity.

104
105 **10. FY 2012-2018 Metropolitan Transportation Improvement Program (MTIP)**

106 **Modification:** *Maurizia Chapman*

107
108 Ms. Chapman relayed during December 2014 the Board of Transportation approved state
109 modifications which our MTIP needs to reflect. No action is needed from this board for the
110 modifications. When the board approved the MTIP and the resolution was created, it stated
111 any changes within a three-year period of same projects will not require action from the
112 MPO.

113
114 Ms. Chapman noted the changes are moving two projects from last fiscal year to this fiscal
115 year. They are viewed as EB-5501 and EB-5502 which are both sidewalk improvement
116 projects. This allows the City more time to work on a few issues they had pertaining to these
117 projects.

118
119 The Board of Transportation approved earlier in the month the R-1015 project, Havelock
120 Bypass. Funding and the schedule have been approved. Garvey Funds will be used to pay
121 for this project, which means they will essentially borrow the money and then repay it
122 through the State. This will free up funds for additional projects and will benefit our
123 division.

124
125 Mr. Ruggieri questioned the repayment schedule of the Garvey Bonds. Mr. Flanagan
126 explained it is on a 10-year repayment plan.

127
128 Chair Tyson noted that Secretary Tata will be visiting New Bern on February 13 at the
129 Convention Center. He will be discussing transportation in Craven County, and Highways
130 70 and 17. He suggested all current attendees try to attend this meeting. A time has not
131 currently been determined.

132
133 Chair Tyson was surprised the Havelock Bypass was being funded out of Division Funds.

134 Mr. Flanagan clarified the reasons, noting this project has been languishing for quite some
135 time, is almost through the merger process and further delays were trying to be avoided.

136
137 **11. FY 2016-2025 Draft State Transportation Improvement Program (STIP):** *Maurizia*
138 *Chapman*

139
140 Ms. Chapman noted members were provided copies of this Program for the New Bern Area
141 and includes all the projects the State is proposing to fund. As standard practice, it also
142 includes all State-wide projects that could affect our area.

143
144 Ms. Chapman provided maps showing the projects included in Division 2. She noted there
145 were no regional projects, but there was one statewide and several division projects, which
146 included bike/ped projects that were selected from the prioritization process we previously
147 went through.

148
149 The Department of Transportation will not have MPO meetings, as were done in the past. If
150 the MPO wants to meet with DOT, we would need to request a meeting no later than
151 February 27th. There will be several regional meetings open to the public. But if we want to
152 meet with them individually, we will need to request such a meeting. Ms. Chapman
153 requested if anyone feels that meeting would be necessary to please contact her for meeting
154 coordination.

155
156 As far as the TIP, we must provide DOT with a timeline, which MPO staff drafted a schedule
157 that was provided to members. There were no objections to the schedule discussed.

158
159 Ms. Chapman relayed that there will be an in-house scoping meeting in the following week
160 to discuss the James City project. This meeting will discuss purpose and need, strategies to
161 proceed and will include NBAMPO staff members, NCDOT representatives as well as a
162 consulting firm, Three Oaks Engineering out of Durham.

163
164 The multi-use path to be built along Glenburnie Road from Neuse Boulevard to Elizabeth
165 Avenue was discussed.

166
167 Chair Tyson questioned a project, U-5727 in Carteret County. Mr. Flanagan relayed this
168 falls into his RPO and is an extension of Bridges Street west, which eliminate the need to
169 travel the commercial corridor in that area.

170
171 Vice-chair Kinsey questioned project R-5516. Mr. Flanagan explained this is the Slocum
172 Gate flyover project, which will provide a raised ramp over Highway 70 to provide access to
173 the back gate of MCS Cherry Point and eliminate the stop light current at this intersection.
174 This project was previously funded so was not part of our current project process.

175
176 Mr. Jeff Cabaniss relayed the state will be holding one public meeting for our region that will
177 be held on March 19 from 4-7:00 p.m. in Kenansville. This will be a walk-in type meeting
178 with staff members available to answer questions and explain processes. Ms. Chapman will

179 forward this information to members as she receives the information from NCDOT.

180
181 **12: MPO Presentation given to local Boards and Jurisdictions:** *Maurizia Chapman*

182
183 Ms. Chapman reviewed the presentation MPO staff has provided do local boards and
184 jurisdictions regarding what the MPO is, what we do, and the benefits of having an MPO in
185 our area. This presentation is available on the NBAMPO website; www.nbampo.org.

186
187 She discussed the creation of a Citizen Advisory Committee and a list of names we currently
188 have received from interested citizens on sitting on this committee.

189
190
191 **13. Updates:**

192 **A. Transportation Planning Branch Update:** *Behshad Norowzi, P.E., NCDOT*
193 *TPB*

194
195 Mr. Norowzi relayed that an offer was extended and accepted to fill the MPO
196 Coordinator position for New Bern. He will start February 16th. He has good
197 modeling knowledge and will attend the March NBAMPO meetings.

198
199 Mr. Norowzi relayed that the base year of the Transportation model has been
200 completed. He noted there are some criteria that need to be accomplished before
201 the model can be considered well calibrated. The NBAMPO has hired a
202 consultant to obtain data to assist with the projections, Mr. Craig Gresham out of
203 Raleigh.

204
205 **B. Division 2 Update:** *Jeff Cabaniss, NCDOT Division 2 Planning Engineer*

206
207 Mr. Jeff Cabaniss updated the board on current projects:

- 208 i. Neuse Boulevard project was completed just before Christmas
- 209 ii. There are two EB projects that Jordan Hughes is working diligently on:
 - 210 1. The sidewalk on Neuse Blvd that will run from the hospital all the
 - 211 way to Glenburnie.
 - 212 2. There is a multi-use path that will run up Glenburnie from Neuse
 - 213 Blvd. to Elizabeth Avenue. This will tie into a Safe Routes to
 - 214 School project that was completed a year ago. The second part of
 - 215 this project is underway right now that includes sidewalks from the
 - 216 back of the school on Racetrack Road through the adjacent
 - 217 neighborhood.
 - 218 3. Work will begin at the Hwy 43 extension in preparation for a
 - 219 future proposed project in the Weyerhauser development.

220
221 **C. CARTS Update:** *Rosann Christian, Transit Director*

222
223 Ms. Christian reported that today will be her last meeting as she has accepted a

224 position in Asheville and will be moving before months end.

225
226 Ms. Christian reported she is well into development of the first 5307 grant. She
227 has additional pieces that will need to be attached, including STIP information
228 that is being presented for approval at the Board of Transportation today. Upon
229 approval she will attach the Endorsement letter. She is working on the PWP
230 pieces that were requested, but expects to move forward on these without issue.
231 There is a \$10,000 project within it that shouldn't hold anything up.

232
233 She is working with Mr. Hodges on how to order vehicles with the Craven Board
234 Authority with 5307 funds. There are vehicles in the grant to assist with the
235 launch of the urban system, which starts July 1.

236
237 The kickoff of the Transit Development Plan began earlier in the month, with a
238 meeting that immediately following completion of the TCC meeting. The
239 contract for the TDP was awarded to Wendel, who were present at the kickoff
240 meeting.

241
242
243 **D. New Bern Area MPO Update:** *Maurizia Chapman, AICP, NBAMPO*
244 *Administrator, Ms. Kim Maxey, NBAMPO Planner*

245
246 Ms. Chapman: Following up on the provided survey information noted the next
247 step will be to hold a TCC and TAC workshop to formulate the Vision and Goals
248 using this information. She will set up a Google poll to establish time and place
249 for this meeting, for all members who would like to participate.

- 250
251 ■ The deadline for submittal of Ethics paperwork is April 15th. If not completed
252 on time each member will be fined \$250. Real Estate disclosures were
253 discussed and Ms. Chapman will follow up with clarifying information.
- 254
255 ■ The NBAMPO has engaged a consultant to assist with the development of the
256 2040 population and economic projections to complete the Highway Model.
257 The consultant will work with NCDOT since the model calibration has been
258 completed. A steering committee is being created with members consisting of
259 land use planners, economic developers, real estate, and managers. It is
260 expected this committee will meet a maximum of three times. She would like
261 MPO board members to be included in these meetings as well, and additional
262 information will be forthcoming.
- 263
264 ● Graphs were provided to board members with compilation information on all
265 44 survey results received to date. The surveys include responses received
266 during the Public Involvement meeting held in November at the Library, the
267 visit MPO staff had to the Senior Center, Mumfest, Duffest, the website and
268 other submittals. This information will assist the MPO with vision and goal

269 planning. The trend shows that citizens want improved facilities for
270 bike/ped/greenway paths.

- 271
- 272 ■ Staff participated in the Eastern NC MPO/RPO coalition. Staff has been
273 nominated as Secretary for the upcoming two years.
 - 274
 - 275 ■ Staff attended an Integration Feedback Workshop with NCDOT to
276 review/comment on proposed CTP/MTP processes that would tie
277 environmental work within the planning process closer with the merger
278 process. NBAMPO may become a test organization for an Indirect
279 Cumulative Effects at the planning level. Additional information will be
280 provided as we move forward.
 - 281
 - 282 ■ The NBAMPO moved offices at the end of December.
 - 283

284 **12. Discussion:** Vice-Chair Kinsey provided an update on the Bike Summit he attended
285 previously. He took note of good and possible ideas to implement going forward in our
286 area including a bike parts ‘vending machine’, bike rentals and communication with local
287 bike clubs and schools.

288

289 Chair Tyson noted while he appreciates the staff’s confidence in his knowledge, he
290 requested staff not use acronyms when discussing documents and items. Since this board
291 only meets every other month, it is hard for him and other members to keep these
292 straight.

293

294 Mr. Flanagan provided an update on the Eastern North Carolina RPOs meeting that was
295 held a day prior in Goldsboro. The meeting was attempting to keep the MPO/RPO
296 coalition moving in the right direction. The group was created prior to the new
297 prioritization process, so the ideal upon its creation no longer is valid. Therefore future
298 planning for the direction of the coalition was discussed, how to affect change, how to
299 address recommended changes to the law.

300

301 Mr. Flanagan relayed that Secretary Tata is coming to ask us what we need, what we
302 want; to get ideas and vision for planning.

303

304 **13. Adjourn:** There being no further business, Mayor Tyson made a motion to adjourn.
305 Vice-chair Kinsey seconded the motion. The meeting adjourned at 12:35 p.m.

306

307

308

309

310 Steve Tyson, Chairman

Jeff Ruggieri, Secretary