

1                   **NEW BERN AREA METROPOLITAN PLANNING ORGANIZATION**  
2   **TAC MEETING MINUTES**

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4   **November 30, 2017**

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6    The New Bern Area Metropolitan Planning Organization held its regularly scheduled meeting on  
7    Thursday, November 30th at 11:00 AM in the Development Services Conference Room, 303 First  
8    Street.  
9

10 **Members Present:**                    Mr. Steve Tyson – Chairman  
11    Mr. John Kirkland – Vice-Chairman  
12    Ms. E.T. Mitchell – New Bern Alderman  
13    Mr. Hugh Overholt – NC Board of Transportation  
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15 **Members Excused:**                    Mr. Alan Welch – Bridgeton  
16    Mr. Chuck Tyson – Mayor, Trent Woods  
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18 **Non-Voting Members:**

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20 **Members Absent:**

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22 **Guests Present:**                        Mr. Jeffrey Odham – City of New Bern Alderman  
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24 **Staff Present:**                            Ms. Kimberly Maxey – New Bern Staff  
25    Ms. Catherine Bryant – NCDOT (via phone)  
26    Mr. Jeff Cabaniss - NCDOT  
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- 28  
29    **1. Call to Order:** Chair Tyson called the meeting to order at 11:00 am.  
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31    **2. Roll call** was taken and a quorum was declared.  
32  
33    **3. Ethics Reminder:** Chair Tyson read the Ethics Reminder. There were no conflicts of  
34    interest noted.  
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36    **4. Public Comments:** N/A

37 **5. Approval of today's agenda:**  
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39 **Motion: Mr. Overholt made a motion to approve the agenda as presented. Ms.**  
40 **Mitchell seconded. Motion passed by unanimous vote.**  
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42 **6. Approval of the minutes of the September 28, 2017:** Reading of minutes was waived.  
43

44 **Motion: Ms. Mitchell made a motion to approve minutes as presented. Mr.**  
45 **Overholt seconded. Motion passed by unanimous vote.**  
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47 **7. Update on Funded Projects:** *Kim Maxey*  
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49 Ms. Maxey provided an update with visual renderings on currently funded projects,  
50 including their start dates and cost.  
51

52 Projects discussed included:

- 53 • NC 43 Connector
  - 54 • Highway 17 from Bridgeton to NC 43
  - 55 • NC 55/MLK/Broad Streets Roundabout
    - 56 ○ Mr. Cabaniss advised an officials meeting will be held January 18<sup>th</sup> at
    - 57 Grover C. Fields Middle School from 4-5pm, with a public meeting to
    - 58 follow beginning 5:00 pm until 6:30 pm.
  - 59 • First Street re-striping/road diet
    - 60 ○ Concerns with the estimated cost of Right of Way have come up that the
    - 61 NCDOT, City of New Bern and MPO staff are attempting to work
    - 62 through. Cost estimates are coming in higher than the entire project
    - 63 estimate. Updates to follow on the progress of rectifying.
  - 64 • James City/Hwy 70/Future I-42 corridor, including intersections at Taberna and  
65 Carolina Colours
    - 66 ○ Public meetings will be scheduled for some time in January 2018 at
    - 67 Cornerstone Church.
- 68

69 **8. Funding for Bicycle/Pedestrian Plans:** *Kim Maxey*  
70

71 Ms. Maxey advised that funding is available within the current budget that may best be  
72 utilized toward Bicycle/Pedestrian plans for River Bend and Bridgeton.  
73

74 River Bend has tried twice to get grant funding for a Bike/Ped plan, but due to the  
75 competitive nature of these plans, they have not been awarded any funding. Bridgeton  
76 has never had a plan of this nature.  
77

78 The timing of creating these plans correlates with the timing of the development of the  
79 Craven County Comprehensive Transportation Plan (CTP) as well as the upcoming  
80 Metropolitan Transportation Plan (MTP) update.  
81

82 **Motion:** Ms. Mitchell made a motion to approve utilizing funds for two  
83 **Bicycle/Pedestrian plans. Mr. Overholt seconded. Motion passed by unanimous vote.**

84 **9. Craven County Comprehensive Transportation Plan (CTP) Update:** *Catherine*  
85 *Bryant*  
86

87 Ms. Bryant provided an update on the progress of the CTP. The first steering committee  
88 meeting was held with a large number of representatives from the area. Efforts are being  
89 made to establish a monthly meeting schedule for this committee to meet.  
90

91 This is the first long-range multi-modal transportation plan for Craven County. It will  
92 have a base year of 2015 and a future year of 2040. Existing land use plans of  
93 communities within Craven County will be utilized as this plan is created. This plan will  
94 incorporate community and statewide goals, identify deficiencies, and develop  
95 improvement strategies with concept recommendation as part of this plan.  
96

97 This plan will determine transportation needs based on the local vision, expected future  
98 population, employment growth and existing locally adopted plans.  
99

100 The overall process includes developing a vision, goals and objectives, conducting needs  
101 assessment, analyzing alternatives, development of a final plan and adoption of said plan.  
102 There will be multiple public involvement meetings throughout this process.  
103

104 Unlike the New Bern Area MPO long-range transportation plan, this document is not  
105 fiscally constrained so can be an optimistic wish list of sorts.  
106

107 This process is expected to take up to 18 months to complete. The MPO will have to  
108 approve and adopt this plan.  
109

110 **10. Introduction of newly appointed New Bern Alderman:** *E.T. Mitchell*  
111

112 Ms. Mitchell introduced Alderman Jeffrey Odham who will replace her on the MPO TAC  
113 Board. Mr. Odham is over Ward 6 which includes the MLK corridor.  
114

115 **11. Updates:**

116 *a. Transportation Planning Branch Update: Catherine Bryant, NCDOT TPB*

- 117 • Ms. Bryant had no additional updates.

118 *b. CARTS Update: Kelly Walker, Transit Director*

119 Ms. Walker was unable to attend.  
120

121 *c. Division 2 Update: Jeff Cabaniss, NCDOT Division 2 Planning Engineer*

122 No additional updates aside from the previously discussed concerns on the First  
123 Street project.  
124

125 *d. New Bern Area MPO Update: Kimberly Maxey, MPO Staff*

- 126 • The Citizen Advisory Committee decided to disband due to lack of  
127 attendance. The members agreed that they will continue to be involved in  
128 sub-committees as they are formed.  
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- In January this board will need to re-elect a Chair and Vice-Chair. Currently there are no term limits.
- As the new Administrator Ms. Maxey plans to reconnect with the member agencies within the MPO. A powerpoint has been created that provides an overview of the MPO as well as the progress that has been made since the inception of the MPO.
  - TAC members requested staff work up some information to have the local Sun Journal paper run that discusses what MPO's are, what New Bern has accomplished
- Due to recent elections, TAC member Alan Welch representing Bridgeton was not re-elected. A new member has not been chosen at this point.
- Updates are being made to the Unified Planning Work Program (UPWP) for FY 2019. These changes will come before the TCC and TAC in January in Draft format, with the final being approved in March.
- Staff received the first round of SPOT 5.0 project data pertaining to Highway projects. Staff will review this information with a deadline at the end of December to respond/update/change any of this data.

**12. Discussion:**

**12. Adjourn:** There being no further business, the meeting was adjourned.

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Steve Tyson, Chairman

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Jeff Ruggieri, Secretary