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TAC MEETING MINUTES
November 16, 2023

10 The New Bern Area Metropolitan Planning Organization held their regularly scheduled meeting
11 on Thursday, November 16, 2023 at 11:00 pm in the Development Services Conference Room,
12 303 First Street, as well as via Zoom.

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Members Present: Mr. John Kirkland – Chairman, River Bend
Ms. E.T. Mitchell – Vice-Chairman, Craven County
Mr. Bob Brinson – City of New Bern
Mr. Bill Marley – Federal Highway Administration (non-voting)
Mr. Len White – NCDOT (non-voting)
Mr. Behshad Norowzi – NCDOT (non-voting)
Ms. Amanda Killian – NCDOT (non-voting)
Ms. Kim Nguyen – NCDOT (non-voting)
Ms. Kelly Walker – CARTS (non-voting)

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Members Absent: Mr. Bill Joiner – Town of Trent Woods
Mr. Paul Tremblay – Town of Bridgeton
Ms. Merrie Jo Alcock – NC Board of Transportation
Mr. Roham Lahiji – NCDOT (non-voting)

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Staff Present: Ms. Deanna Trebil – New Bern Area MPO
Ms. Felicia McRee – New Bern Area MPO

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Guests Present: Ms. Becca Eversole – Down East RPO
Ms. Jessie Rhue – City of New Bern
Mr. Robert Gough – City of New Bern
Mr. Andy Shorter - EWN

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1. Call to Order: Chair Kirkland called the meeting to order.

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2. Adoption of Agenda

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Motion: Mr. Brinson made a motion to approve the agenda as presented.
The motion was seconded by Ms. Mitchell and passed unanimously.

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3. Public Comment

No members of the public were present.

Consent Items

4. September 7, 2023 and September 15, 2023 Minutes

5. 2024-2033 MTIP Amendment 1

6. 2024-2033 MTIP Amendment 2

7. 2024-2033 MTIP Amendment 3

Motion: Ms. Mitchell made a motion to approve the consent items as presented. The motion was seconded by Mr. Brinson and passed unanimously.

8. Public Involvement Plan (PIP)

Ms. Trebil presented the updated Public Involvement Plan. The PIP outlines the methods and process for involving the public in the transportation planning process. The MPO reviews and updates the PIP after passage of a new federal transportation act or in advance of a MTP update. The PIP shall be reviewed at a minimum of every three years.

Motion: Mr. Brinson made a motion to approve the PIP as presented. The motion was seconded by Ms. Mitchell and passed unanimously.

9. Title VI Plan

Ms. Trebil presented the updated Title VI Plan. This plan describes how the MPO will discourage discrimination in the MPO planning process and address any complaints of discrimination that arise from MPO activities. The document will be reviewed whenever updates are made to the PIP or as needed when a new TAC Chairman and/or Title VI Coordinator is named.

Motion: Ms. Mitchell made a motion to approve the Title VI Plan. The motion was seconded by Mr. Brinson and passed unanimously.

10. 2024 Safety Performance Targets

Ms. Trebil presented the 2024 Safety Performance Targets, set by NCDOT. We have the ability to set our own targets, but this would require us to monitor and report them as well. The board agreed to

Motion: Mr. Brinson made a motion to approve the Safety Performance Targets. The motion was seconded by Ms. Mitchell and passed unanimously.

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11. Prioritization 7.0

Ms. Trebil reviewed the 14 projects per mode that were submitted to SPOT. Division 2 also had slots available and the MPO was able to submit 6 additional highway projects. Ms. Trebil also presented the Board with meeting dates for FY 24 and FY 25, as well as an updated Prioritization Work Plan, walking you through the 2-year prioritization cycle.

12. Project Ideas

Ms. Trebil presented an overview of projects that the MPO can work on. Types of projects include:

- Pedestrian Network Study
- Street Connectivity Analysis
- Regional Traffic Impact Analysis
- Complete Streets
- MPO Boundary Expansion
- Public Participation
- Thoroughfare Plan
- Corridor Studies
- Parking Study
- Feasibility Studies
- Transit Projects
 - o Transit Service Planning
 - o Vanpool/Ridesharing Studies
 - o Transportation Development Plan
 - o Coordinated Public Transit-Human Services Plan

Staff believes funds would be best spent on beginning the MTP update and a microtransit study for CARTS.

Updates

13. MPO: *NBAMPO Staff*

- Ms. Trebil reminded the board of the upcoming Transportation Summit hosted by DERPO

14. CARTS: *Kelly Walker*

- Ridership has increased about 2,500 people from this time last FY

15. NCDOT Transportation Planning Division (TPD): *Amanda Killian*

- Ms. Killian presented the TPD newsletter

16. NCDOT Integrated Mobility Division (IMD): *Kim Nguyen*

- Ms. Nguyen advised the Bicycle Helmet Initiative will open up in January
- IMD will be hosting a 5303 training for MPOs

- 136 **17. NCDOT Division 2: Len White**
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 - Mr. White presented the Construction Report
 - 138 • The first roundabout at Grantham Rd opened last month and the second will be
 - 139 coming up soon on the other side of US 70
 - 140 • There will be traffic shifts coming up as the Havelock Bypass is nearing
 - 141 completion

- 142 **18. EWN: Andy Shorter**
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 - The environmental assessment for the Williams Rd project is still ongoing
 - 144 • There is concern with the amount of mitigation needed for the creek the road
 - 145 runs through
 - 146 • There are 3 preliminary alignments for the project
 - 147 • Construction is progressing on the terminal expansion

148 **19. Adjournment:** There being no further business, the meeting was adjourned.
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ATTEST:



Deanna Trebil
MPO Administrator



John Kirkland, Chairman
Transportation Advisory Committee