



JOINT TAC/TCC MEETING MINUTES

January 14, 2021

The New Bern Area Metropolitan Planning Organization held a joint called meeting on Thursday, January 14, 2021 at 2:00 pm in the Development Services Conference Room, 303 First Street, as well as via webinar.

TCC Members Present: Mr. Jeff Ruggieri – Chairman, New Bern
Mr. Gene Hodges – Vice-Chairman, Craven County
Mr. Don Baumgardner – County of Craven
Mr. Andy Shorter – Coastal Carolina Regional Airport
Ms. Diane Hampton – NCDOT
Mr. Len White – NCDOT
Ms. Kelly Walker – CARTS
Mr. Haywood Daughtry – NCDOT
Mr. Steve Hamilton – NCDOT
Mr. Delane Jackson – Town of River Bend
Mr. Chris Connolly – NCDOT
Mr. Kevin Roberts – NB Chamber of Commerce
Mr. Bill Marley – Federal Highway Administration (non-voting)
Mr. BJ Eversole – Down-East RPO (non-voting)

TCC Members Absent: Mr. George Chiles – City of New Bern Staff Engineer
Mr. Beshad Norowzi – NCDOT
Mr. Preston Hunter – NCDOT

TAC Members Present: Mr. John Kirkland – Chairman, River Bend
Mr. Jeffrey Odham – Vice-Chairman, New Bern
Mr. Jack Veit – Commissioner, Craven County
Mr. Bill Joiner – Town of Trent Woods
Mr. Bill Marley – Federal Highway Administration (non-voting)
Mr. Chris Connolly – NCDOT (non-voting)
Ms. Kelly Walker – CARTS (non-voting)

TAC Members Absent: Mr. Bill Howell – Town of Bridgeton
Mr. Hugh Overholt – NC Board of Transportation

Staff Present: Ms. Kimberly Maxey – New Bern Area MPO
Ms. Felicia McRee – New Bern Area MPO

Guests Present: Ms. Taruna Tayal – VHB
Ms. Candace Andre – VHB

- 48 1. **Call to Order:** Chair Kirkland called the meeting to order at 2:00 pm.
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50 2. **Roll Call:** Roll call was taken and a quorum was declared for each board.
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52 3. **Ethics Reminder:** Chair Kirkland reminded the TAC board of the ethics requirements.
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54 4. **Approval of today's agenda:**

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56 **TCC Motion:** Mr. Jackson made a motion to approve the agenda as presented. The
57 motion was seconded by Mr. Shorter and passed unanimously.
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59 **TAC Motion:** Mr. Joiner made a motion to approve the agenda as presented. The
60 motion was seconded by Vice-Chair Odham and passed unanimously.
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- 62 5. **TAC/TCC approval of November 19, 2020 joint meeting minutes:**

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64 **TCC Motion:** Mr. Jackson made a motion to approve the minutes as presented. The
65 motion was seconded by Chair Ruggieri and passed unanimously.
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67 **TAC Motion:** Mr. Joiner made a motion to approve the minutes as presented. The
68 motion was seconded by Vice-Chair Odham and passed unanimously.
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- 70 6. **FY 2022 Draft Unified Planning Work Program (UPWP):** *Kim Maxey*

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72 The Unified Planning Work Program (UPWP) is an annually updated document that provides
73 proposed budget allocations for the upcoming fiscal year, outlines accomplishments from the
74 previous year and establishes goals for the upcoming year.
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76 This document is being presented in draft format and is due to the State by the end of
77 January. The final document will be presented during the March meeting. There is no
78 anticipation of changes to allocation amounts.
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80 **TCC Motion:** Mr. Roberts made a motion to approve the draft UPWP as presented. The
81 motion was seconded by Mr. Baumgardner and passed unanimously.
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83 **TAC Motion:** Mr. Joiner made a motion to approve the draft UPWP as presented. The
84 motion was seconded by Vice-Chair Odham and passed unanimously.
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- 86 7. **Annual Self-Certification of 3Cs Planning Process:** *Kim Maxey*

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88 The self-certification of the 3Cs planning process is to certify that we are following a
89 continuing, cooperative, and comprehensive planning process. We are in constant collaboration
90 with our member agencies, NCDOT and FHWA to ensure we are following the guidelines.
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92 **TCC Motion:** Mr. Roberts made a motion to approve the 3Cs self-certification. The
93 motion was seconded by Mr. Baumgardner and passed unanimously.
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95 **TAC Motion:** Mr. Joiner made a motion to approve the 3Cs self-certification. The
96 motion was seconded by Vice-Chair Odham and passed unanimously.
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98 **8. Metropolitan Transportation Plan (MTP) Update:** *Taruna Tayal & Candice Andre*

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100 Ms. Tayal presented the boards with an update on progress with the MTP, including the 2045
101 deficiency analysis and performance measures.

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103 Ms. Andre provided an update on Product 3 (Indirect and Cumulative Effects) and Product 4
104 (Best Management Practices) of the ICE assessment.

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106 The next steps are: the draft MTP will be available for review on the MPO website, there will
107 be a virtual public involvement meeting January 26th, VHB will refine the recommendations
108 based on public comment, and last the document will be adopted in March 2021.

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110 The boards were also presented with a tour of the virtual public involvement meeting room.

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112 **9. Transit Amendment to the FY 2020-2029 Metropolitan Transportation Program:** *Kelly*
113 *Walker*

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115 Ms. Walker advised that the FY 2022-25 funding was not yet included in the STIP. In order to
116 use 5303 funds, they need to be programmed into the STIP.

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118 **TCC Motion: Vice-Chair Hodges made a motion to approve the transit amendment. The**
119 **motion was seconded by Mr. Baumgardner and passed unanimously.**

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121 **TAC Motion: Mr. Joiner made a motion to approve the transit amendment. The motion**
122 **was seconded by Vice-Chair Odham and passed unanimously.**

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124 **10. Updates:**

- 125 • NCDOT Transportation Planning Division: *Chris Connolly*
 - 126 ○ Mr. Connolly presented the TPD newsletter and advised the CTP is on hold until
 - 127 public meetings can be held.
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129 • CARTS: *Kelly Walker*
 - 130 ○ Craven County Board of Commissioners approved fares to be suspended
 - 131 January 1-June 30, 2021. Fares will resume July 1, 2021.
 - 132 ○ Comparing December 2020 numbers to December 2019, Ms. Walker advised
 - 133 they are at 71% of service.
- 134
135 • NCDOT Division 2: *Diane Hampton/Len White*
 - 136 ○ Mr. White presented the construction report
 - 137 ○ The Havelock Bypass is about 20% underway.
 - 138 ○ James City construction is expected to begin late spring/early summer,
 - 139 beginning with the new service roads.
- 140
141 • New Bern Area MPO: *Kim Maxey/Felicia McRee*
 - 142 ○ Ms. Maxey advised that Chair and Vice-Chair recommendations will be held
 - 143 during the March meetings, when we will resume having individual meetings.
 - 144 ○ Ms. McRee advised that the MPO has launched a YouTube channel where
 - 145 recorded meetings can be found.
 - 146 ○ Ms. Maxey reminded the TAC members that the ethics update is due by April.
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148 **11. Discussion:**

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150 **12. Adjournment:** There being no further business, the meeting was adjourned.