

New Bern Area Metropolitan Planning Organization
Transportation Technical Coordinating Committee (TCC)

Jeffrey Ruggieri
Chairman

Gene Hodges
Vice-Chairman

Agenda
January 8, 2015
1:30 pm

New Bern Development Services Department - 303 First Street

1. Call to order: Jeff Ruggieri, Chairman
2. Roll Call
3. Public Comments
4. Approval of today's agenda
 - **ACTION:** Approval
5. Election of TCC Chairman and Vice-Chairman
 - **ACTION:** Nominate and Elect TCC Chair and Vice-Chair
6. Approval of the minutes of the November 13, 2014 regular meeting
 - **ACTION:** Approval
7. FY 2016 Draft Planning Work Program: Maurizia Chapman
 - **ACTION:** Review/approve Draft PWP and recommend TAC approval
8. Title VI Presentation: Christy Tillery, Title VI Officer, NCDOT
 - **ACTION:** Information/Presentation
9. FY 2012-2018 Metropolitan Transportation Improvement Program (MTIP) Modification: Maurizia Chapman
 - **ACTION:** Information
10. FY 2016-2025 Draft State Transportation Improvement Program (STIP); Maurizia Chapman
 - **ACTION:** Information
11. MPO Presentation given to local Boards and Jurisdictions; Maurizia Chapman
 - **ACTION:** Information/Presentation
12. Updates:
 - Transportation Planning Branch Update: Behshad Norowzi, NCDOT TPB
 - Division 2 Update: Jeff Cabaniss, NCDOT Division 2 Planning Engineer
 - CARTS Update: Rosann Christian, Transit Director
 - New Bern Area MPO Update: Maurizia Chapman - Kim Maxey, NBAMPO staff
13. Discussion
14. Adjournment

The next MPO TCC meeting is scheduled for Thursday, March 12, 2015

Continuing - Cooperative - Comprehensive Transportation Planning

45 was waived. Mr. Tom Braaten requested that in Item No. 7. Updates, staff changes from
46 4,500 soldiers to 4,500 sailors, as that is the correct way to address military personnel at
47 Cherry Point.

48
49 **Motion: Mr. Tom Braaten then made a motion to approve the minutes as amended.**
50 **The motion was seconded by Mr. David Fort and passed unanimously.**
51

52 **6. NBAMPO Public Involvement Plan:** *Maurizia Chapman, MPO Administrator*
53

54 Ms. Chapman informed the committee that the Public Involvement Plan had been opened for
55 public review for the 45 days required by federal legislation. This Plan was a substantial
56 update from the one that NBAMPO previously approved and included detailed methods and
57 measures to engage citizens and stakeholders in the transportation planning process. The
58 public review period was advertised in the Sun Journal, the NBAMPO website and Facebook
59 page, and all participating jurisdictions included links to the document on their websites. No
60 citizen comments have been received, and, should some come in prior to the TAC's final
61 approval, they would be shared with both committees and included in the document.
62

63 **Motion: Mr. David Fort made a motion to approve the Public Involvement Plan and**
64 **recommend the TAC approve as presented. Vice-chair Hodges seconded. Motion**
65 **passed by unanimous vote.**
66

67 **7. Support for River Bend Bicycle and Pedestrian Planning Grant:** *Maurizia Chapman*
68

69 Ms. Chapman relayed that the NC Department of Transportation Bicycle and Pedestrian
70 division is accepting applications for Bicycle and/or Pedestrian Planning Grant. She
71 provided the information to each jurisdiction within the MPO that do not already have one.
72 River Bend is applying for this grant.
73

74 Prior to the formation of the MPO, Trent Woods applied and received grant funds for Bike &
75 Pedestrian Plan, which was approved in March and was shared with the MPO, and were able
76 to submit projects for consideration during the P 3.0 process.
77

78 When River Bend applies for the grant, the DOT will be looking for a resolution of support
79 from the NBAMPO. Ms. Chapman advised the resolution has not yet been prepared, but she
80 would like to take the TCC recommendation of support for the grant request before the TAC
81 for approval.
82

83 River Bend is requesting grant funds for both Bicycle and Pedestrian plans. The grants are
84 between \$20-30,000, maxing out at \$35,000. As River Bend's population falls under 5,000,
85 they are eligible to apply for both grants. River Bend will have to match a small percentage
86 of funds, but are prepared to do that. The grant works on a reimbursement basis.
87

88 **Motion: Mr. Don Baumgardner made a motion to support the resolution request and**
89 **recommend TAC approval. Mr. Tom Braaten seconded. Motion passed by unanimous**

90 **vote.**

91
92 **8. FY 2012 – 2018 Metropolitan Transportation Improvement Program (MTIP)**
93 **Amendment No. 1: *Roseann Christian, CARTS Director***

94
95 Ms. Christian discussed preparations for CARTS funding program. They are preparing
96 documentation to submit for grant support. Ms. Christian has prepared three and five
97 year plans, which are available to review as requested.

98
99 The categories to be covered include preventative maintenance, which includes work on
100 the vehicles as well as labor, scheduling and wages to schedule, support of ADA
101 complimentary para-transit for fixed routes, which compliments the services CARTS
102 currently offers with a deviated fixed route. As CARTS incorporates Urban funds, this
103 route will become a fixed route. ADA requires a ¾ mile buffer surrounding a fixed route
104 that will assist individuals facing physical challenges reaching a bus and getting on and
105 off the bus.

106 Carts will offer expansion vans, beginning with three vans or LTD's that will be used on
107 the urban routes. Vehicles that were purchased with rural funds are excluded from being
108 utilized with urban routes. However, during the transition the FTA advised CARTS to
109 continue utilizing existing vans, maintaining separate logs for urban and rural routes and
110 as new vehicles are purchased, utilize appropriately.

111
112 Mobility management will be effective in transitioning to para-transit set up in giving
113 citizens understanding of how to become ADA certified as well as offer travel training.
114 This will require additional public involvement.

115
116 Operating Assistance is the 50/50 match with the FTA. Short-range planning can be used
117 for training and was required to be incorporated into the PWP. This will continue to
118 grow over the upcoming years.

119
120 The first budget provided to the FTA was based on the 40/60 split, 40% allotted to urban
121 and 60% allotted to rural. These are estimated budget numbers.

122
123 Ms. Chapman clarified the STIP number was assigned by NCDOT. This will go to the
124 Board of Transportation next month for voting in January and will be an amendment to
125 the current TIP.

126
127 **Motion: Vice-chair Hodges made a motion to support recommendation to the TAC for**
128 **approval. Mr. Don Baumgardner seconded. Motion passed by unanimous vote.**

129
130
131 **9. NC Rail Statewide Plan: Neil Perry, Rail Planning Manager, NCDOT Rail**
132 **Division; Ryan White, Senior Transportation Engineer, Stantec**

133
134 Mr. White provided a Powerpoint presentation to the committee. Mr. White relayed the

135 Statewide Rail Plan has not been officially released. He stated New Bern is in a high
136 level overview of information that not everyone has seen yet. The cost numbers were
137 provided in the presentation to the board but must be approved by the Board of
138 Transportation and the Secretary first. The primary focus has been identified as the
139 freight aspect of Corridor 17 (in the vicinity of U.S. 70), and will touch on passenger
140 travel, but that is not an immediate goal, rather a long term focus.

141
142 Mr. White relayed the plan is federally mandated and the last plan was initiated in 2009.
143 The current goal is to partner the Governor with railroad companies, industry and public
144 to develop a comprehensive plan to cover needs of the state, different regions and
145 corridors. Prioritization methods have been created to help identify long range strategies
146 for resources, funding needs and economic benefits.

147
148 In 2013 they held a rail plan forum and invited business community users of the rail
149 system, MPOs and RPOs as well as representatives from commerce and agriculture. The
150 goal was to bring DOT and the differing branches of government together with
151 communities and industries to discuss and assess needs for North Carolina. The draft
152 plan will be released in mid-December with a 35-45 day public comment period. Along
153 with this release will be a project website with downloadable copies of the draft.

154
155 As this plan isn't just a North Carolina plan, there is some regional outreach and
156 coordination necessary regarding freight movement. Most freight within the state is
157 inbound. There is projected future growth, however North Carolina will remain primarily
158 a consumer state.

159
160 There are long range plans to extend Amtrak service to the eastern part of the state in the
161 future, but a bus system is in place now for the interim, to help grow ridership.

162
163 Each corridor was prioritized, with a goal of eliminating some truck volume, and instead
164 utilize the railroad to transport goods. Connection to the ports is top priority, therefore
165 Corridor 17 is the highest corridor to support industry and port growth. Strategic
166 connections include Cherry Point, Camp Lejeune, and the Port of Morehead City. Due to
167 the industrial business within this area, it is a major investment corridor in the state,
168 ranking as high as the I-95 corridor.

169
170 Current projects and studies include, bridges, a train station re-habilitation project in
171 Goldsboro for long range passenger service, eastern NC infrastructure providing access to
172 Morehead City. A rail bypass in Morehead City and Beaufort has also been considered,
173 going North of Newport. The New Bern Bypass has also been considered.

174
175 Mr. Neil Perry inquired if New Bern and other local areas would participate in funding
176 this study. After further discussion it was determined that they were looking at \$25-
177 30,000 from the MPO. There are some reserve funds that could be allocated for this.
178 The total for the study is expected to be \$300,000. It would benefit the MPO area to
179 prepare a budget amendment allotting funds for this feasibility study in early 2015.

180
181 Mr. White explained that these individual projects, the New Bern bypass included, all
182 work together along with any initiatives from the Port Authority to make the Port of
183 Morehead more attractive. There is an opportunity for a much deeper port.
184

185 Next steps are to finalize the plan, determine costs, make revisions and submit a draft for
186 public comment for finalization in June 2015.
187

188
189 **10. Updates:**

190 **a. Transportation Planning Branch Update:** *Behshad Norowzi, NCDOT TPB*
191

192 Mr. Norowzi announced that Ms. Nimbole is no longer with the Transportation
193 Planning Branch. The position has not been posted yet but the request
194 documentation has been submitted. He hopes to have someone in the position by
195 mid-January. Work will continue on the transportation model in Priya's absence.
196 Mr. Norowzi announced they have a new Branch Manager. His background stems
197 from Division 8. He started about a month ago. With the Branch Manager
198 position filled it is his hope that things will progress at a more rapid rate.
199

200 Ms. Chapman questioned if the new Branch Manager would be meeting with all
201 MPO and RPO's. Mr. Norowzi relayed it was his understanding that he would
202 visit each.
203

204 **b. CARTS Update:** *Rosann Christian, Transit Director*
205

206 Ms. Christian reported that all pieces for the grant process; technical, financial
207 and legal, civil rights and additional documents have been completed and
208 submitted. The grant request is under review and a decision is anticipated by
209 December 5th. At this point CARTS has concurrence with their Civil Rights
210 Program. At this point the response she has received has been very positive.
211

212 Ms. Christian visited the Transit System in Carteret County and viewed some new
213 technology they have recently introduced. In observing, a few things became
214 clear in why CARTS may be under-utilized. Within the current CARTS System,
215 it is not convenient to be on a two-day waiting period for service. The current
216 system is fairly efficient as far as meeting riders' demand/response times
217 (currently sitting at 85-86%, and are at 100% as far as the loop run) but to
218 improve the number of people put in each vehicle in the hours' time, it would be
219 better to schedule it, where most processes are still done manually. The new
220 technology they are considering would make a large impact on efficiency.
221 Offering same day service would be possible with the new technology and would
222 increase revenues.
223

224 Last week, November 5th, an RFP was put out on the Transit Development Plan.

225 All are due by December 1st. The intention is to make presentations to the TAC,
226 TCC, and Board of Commissioners by the latter part of May, prior to going Urban
227 on July 1st.
228

229 **c. New Bern Area MPO Update: Maurizia Chapman, AICP, NBAMPO**
230 *Administrator*
231

232 Ms. Chapman reported on the following:
233

- 234 • Staff traveled to Raleigh to attend Title VI training, which is why there was an
235 agenda change. Demographic forms were provided to Committee members to
236 fill out and return. It is not a requirement, but if they don't MPO staff will
237 attempt to fill one out for each member. Training will be provided to both the
238 TAC and TCC boards in January. Once the process is established, we will
239 have an annual audit to ensure compliance. Ms. Maxey has been designated
240 as the Title VI Coordinator and will be contacting members of each MPO
241 jurisdictions with 50 employees or more to get ADA transitional plans, to
242 ensure these are up to date and establish contacts for each Title VI
243 representative for the jurisdictions.
244
- 245 • Website went live on October 1. Information is updated regularly on events,
246 Public notices, Plan updates, etc. Documents and resources including agendas
247 and minutes will be updated regularly. There is also a calendar of events on
248 the website as well. Ms. Chapman encourages members to visit the site. Mr.
249 Norowzi requested the MPO map be included on the website.
250
- 251 • Staff attended an MPO public information workshop at the Senior Center.
252 Surveys were provided and response was good from participants. CARTS
253 information was handed out as well.
254
- 255 • Staff attended the AMPO conference in Atlanta. The NBAMPO was invited
256 as a new MPO and received a discounted rate. It was a very successful
257 informational gathering conference. A brochure was provided with
258 information from AMPO on MPO's.
259
- 260 • Ms. Chapman attended the NCAMPO meeting in Winston Salem. The
261 NCAMPO conference will be April 29-May 1, 2015. It will be held in
262 Raleigh at the downtown convention center. The budget will be reviewed to
263 determine the possibility of board members attending as was done this year.
264 At Mr. Flanagan's request Ms. Chapman share the future cities that will hold
265 the NCAMPO conference. In 2016 it will be held in Charlotte and in 2017
266 Ms. Chapman volunteered to hold the conference in New Bern. This will be a
267 joint effort between the NBAMPO and DERPO. A consultant will be utilized
268 to work out non-session details so the NCAMPO committee and the host can
269 focus on the sessions.

NBAMPO

New Bern Area Metropolitan Planning Organization

FY 2015

Planning Work Program



March 26, 2015

Continuing · Comprehensive · Cooperative · Transportation Planning

RESOLUTION
APPROVING THE FY 2016 PLANNING WORK PROGRAM
OF THE NEW BERN AREA METROPOLITAN PLANNING ORGANIZATION

A motion was made by _____ and seconded by _____ for the adoption of the following resolution approving the FY 2016 Planning Work Program, and upon being put to a vote was duly adopted.

WHEREAS, a comprehensive and continuing transportation planning program must be carried out cooperatively in order to ensure that funds for transportation projects are effectively allocated to the New Bern Area Metropolitan Planning Organization;

WHEREAS, the City of New Bern has been designated as the recipient of Federal Highway Administration Metropolitan Planning Program (Section 104f) funds and Section 5303 Federal Transit funds; and Craven County is the designated recipient of Section 5307 Federal Transit Funds;

WHEREAS, members of the New Bern Area Metropolitan Planning Organization Transportation Advisory Committee agree that the Planning Work Program will effectively advance transportation planning for Fiscal Year 2015-2016;

NOW, THEREFORE, be it resolved that the New Bern Area Metropolitan Planning Organization Transportation Advisory Committee hereby approves the FY 2016 Planning Work Program for the New Bern Metropolitan Area.

I, _____, Chairman of the New Bern Area Metropolitan Planning Organization Transportation Advisory Committee do hereby certify that the above is a true and correct copy of an excerpt from the minutes of a meeting of the Transportation Advisory Committee, duly held on this 26th day of March 2015.

, Chairman
New Bern Area MPO
Transportation Advisory Committee

Subscribed and sworn to me this _____ day of _____, 2015.

Notary Public

(Notary Seal)

My Commission Expires: _____

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INTRODUCTION

The City of New Bern, Town of River Bend, Town of Trent Woods, Town of Bridgeton, Craven County, and the North Carolina Department of Transportation in cooperation with the various administrations within the U.S. Department of Transportation participate in a continuing, comprehensive and cooperative (3Cs) transportation planning process in the New Bern Metropolitan Planning Area as required by Section 134 (a), Title 23, United States Code.

The Planning Work Program (PWP) identifies the planning work tasks that are to be accomplished in the upcoming fiscal year and serves as a funding document for the Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA) of the United States Department of Transportation.

During FY 2013-2014 the New Bern Area Metropolitan Planning Organization (NBAMPO) continued work in the organization of the MPO, and established its cooperation with the Federal Highway Administration, Federal Transit Administration, the NCDOT Transportation Planning Branch and Public Transportation Division, and the Down East Rural Planning Organization, to achieve a cooperative and continuing transportation planning process. The MPO began base year data gathering and analysis for the 2040 Regional Transportation Model.

The MPO began work on documents required for the Metropolitan Transportation Plan and participated in the SPOT 3 process, identifying future project needs to be included in the STIP and MTIP.

The NBAMPO web site was developed and is regularly updated to readily engage transportation stakeholders and citizens throughout the MPA.

The MPO will follow the work timeline established by the Federal Highway Administration in meeting all state and federal regulations required by the transportation planning process.

The City of New Bern is the Lead Planning Agency and the recipient of the Federal Highway Administration 104f Metropolitan Planning Funds, whereas Craven County through the Craven County Rural Transit System (CARTS) is the recipient of 5303 Metropolitan Planning Funds and 5307 Urbanized Area Formula Funds from the Federal Transit Administration.

The following text and tables reflect work to be undertaken during FY 2015. The work is described by Task Codes as identified in the New Bern Metropolitan Area Prospectus. Tables 1-4 of this report identify tasks and primary responsibilities. For the purpose of this PWP, MPO staff is identified as the MPO administrator, and CARTS is identified as the CARTS Director.

MAJOR TASKS TO BE ACCOMPLISHED DURING FY 2016

- Complete work on the 2040 Metropolitan Transportation Plan, to include performance measures, and generate a final document for public review
- Cooperate with the Down East Rural Planning Organization and NCDOT Transportation Planning Branch in the completion of Craven County's Comprehensive Transportation Plan
- Continue enhancing a solid visualization Program accessible to all stakeholders in the community through the use of the MPO's web site and hard copies available upon request
- Continue engaging the community in participating in the transportation planning process through workshops, meetings, surveys, participation in local events, while recruiting citizen volunteers for future ad hoc committees
- Finalize the FY 2016-2020 Metropolitan Transportation Improvement Program and begin work on the P4.0 projects submission process
- Maintain the MPO's official web site updated

DRAFT

Table 1. – Section 104f Narrative

TASK CODES	DESCRIPTIONS
II-A-1 Network and support systems Traffic Volume Counts Vehicle Miles of Travel (VMT) Street System Changes Traffic Crashes Transit System Data Air Travel, etc.	Update information on Traffic volume counts, VMTs, traffic crashes and other data for analysis in support of future planning and performance measures
II-A-2 Travelers and Behavior Dwelling Unit, Population and Employment Changes Collection of Base Year Data Travel Surveys Vehicle Occupancy Rates (Counts) Travel Time Studies	Maintain socio-economic base year data previously used in the preparation of the forecasting by TAZ, as input for the Transportation Model
II-A-3 Transportation Modeling Travel Model Update Forecast of Data to Horizon Year Forecast of Future Travel Patterns Financial Planning	Prepare fiscally constrained plan for the Final 2040 MTP
II-B-1 Targeted Planning Alternative Fuels/Vehicles Hazard Mitigation and Disaster Planning Congestion Management Strategies Freight Movement/Mobility Planning	Complete Freight Plan for the MPO
II-B-2 Regional Planning Community Goals and Objectives Highway Element of the CTP/MTP Transit Element of the CTP/MTP Bicycle and Pedestrian Element of CTP/MTP Airport/Air Travel Element of CTP/MTP Collector Street Element of CTP/MTP Rail, Waterway, or other Mode of the CTP/MTP	Cooperate with several agencies to gauge the goals and objectives of the community. Engage stakeholders as required in MAP-21 and through participation in community events, surveys and meetings/workshops. Develop and finalize each element of the MTP/CTP
II-B-3 Special Studies Studies	Engage consulting firms as needed to expedite completion of the elements of the MTP/CTP
III-A-1 Planning Work Program	Develop annual planning work program that addresses future year tasks, reviews recent milestones accomplished during the current planning process and sets a five years calendar of tasks. Manage Current Work Program through quarterly reports, requests for reimbursement and annual report.
III-A-2 Metrics and Performance Measures	Develop performance measures and tracking systems to satisfy MAP-21 requirements

III-B-1 Prioritization	Maintain Prioritization list, participate in meetings with NCDOT on SPOT process, revise/update as needed the projects prioritization methodology, update/prepare problem statements for future SPOT projects as needed.
III-B-2 Metropolitan Transportation Improvement Program	Coordinate with NCDOT, RPO and other partner agencies in the review and comments on the Final STIP. Prepare Final MTIP and open for public review.
III-B-3 Merger/Project Development	Participate in merger meetings as required
III-C-1 Title VI Compliance	Continue work on Title VI compliance
III-C-2 Environmental Justice	Collect data, map and analyze results for inclusion in MTP and in projects planning
III-C-3 Minority Business Enterprise	Continue work on collecting information to meet MBE requirements
III-C-4 Planning For Elderly and Disabled	Participate in the planning for elderly and disabled needs within the MPO
III-C-6 Public Involvement	Implement Public Involvement Plan as needed. Maintain an accessible web site and participate in local events to gauge the needs and wants of the MPO's stakeholders. Provide access and comment periods for all documents generated by the MPO. Solicit volunteers for expansion of MPO's Citizen Committee
III-C-7 Private Sector Participation	Engage the transportation private sector as a stakeholder in the transportation planning process
III-D State and Extra-Regional Planning	Continue to participate in the Highway 17 Association and U.S. 70 Corridor Commission meetings. Cooperate with the Down East RPO in the development and finalizing of the Craven County CTP. Cooperate with the Eastern North Carolina MPOs and RPOs Coalition in reviewing strategies and future projects to aid in the transportation and economic development of the region
III-E Management Operations, Program Support Administration	Use of administrative time to prepare for and attend TCC, TAC and other meetings, staff training, updating documentation as necessary, and other logistical support. Procure supplies related to transportation planning activities.

Table 2. - Section 104f and 5303 funding

FY 2016 NEW BERN AREA MPO PLANNING WORK PROGRAM										
FTA CODE	TASK CODE	TASK DESCRIPTION	MPO Planning and Admin - PL 104f				MPO Planning and Admin - 5303			
			Local min. 20%	Federal	TOTAL	Local 10%	State 10%	Federal 80%	TOTAL	
	II-A	Data and Planning Support	\$ 12,500	\$ 1,700	\$ 6,800	\$ 8,500	\$ 400	\$ 400	\$ 3,200	\$ 4,000
44.24.00	II-A-1	Networks and Support Systems • Traffic Volume Counts • Vehicle Miles of Travel (VMT) • Street System Changes • Traffic Crashes • Transit System Data • Air Travel, etc.		\$ 400	\$ 1,600	\$ 2,000	\$ 300	\$ 300	\$ 2,400	\$ 3,000
44.23.01	II-A-2	Travelers and Behavior • Dwelling Unit, Population and Employment Changes • Collection of Base Year Data • Travel Surveys • Vehicle Occupancy Rates (Counts) • Travel Time Studies		\$ 300	\$ 1,200	\$ 1,500	\$ -	\$ -	\$ -	\$ -
44.23.02	II-A-3	Transportation Modeling • Travel Model Update • Forecast of Data to Horizon Year • Forecast of Future Travel Patterns • Financial Planning		\$ 1,000	\$ 4,000	\$ 5,000	\$ 100	\$ 100	\$ 800	\$ 1,000
	II-B	Planning Process	\$ 102,000	\$ 19,000	\$ 76,000	\$ 95,000	\$ 700	\$ 700	\$ 5,600	\$ 7,000
44.23.02	II-B-1	Targeted Planning • Alternative Fuels/Vehicles • Hazard Mitigation and Disaster Planning • Congestion Management Strategies • Freight Movement/Mobility Planning		\$ 1,000	\$ 4,000	\$ 5,000	\$ -	\$ -	\$ -	\$ -
44.23.01	II-B-2	Regional Planning • Community Goals and Objectives • Highway Element of the CTP/MTP • Transit Element of the CTP/MTP • Bicycle and Pedestrian Element of CTP/MTP • Airport/Air Travel Element of CTP/MTP • Collector Street Element of CTP/MTP • Rail, Waterway, or other Mode of the CTP/MTP		\$ 12,000	\$ 48,000	\$ 60,000	\$ 500	\$ 500	\$ 4,000	\$ 5,000
44.27.00	II-B-3	Special Studies • Studies		\$ 6,000	\$ 24,000	\$ 30,000	\$ 200	\$ 200	\$ 1,600	\$ 2,000
	III-A	Planning Work Program	\$ 10,000	\$ 1,600	\$ 6,400	\$ 8,000	\$ 200	\$ 200	\$ 1,600	\$ 2,000
44.21.00	III-A-1	Planning Work Program		\$ 600	\$ 2,400	\$ 3,000	\$ 100	\$ 100	\$ 800	\$ 1,000
44.24.00	III-A-2	Metrics and Performance Measures		\$ 1,000	\$ 4,000	\$ 5,000	\$ 100	\$ 100	\$ 800	\$ 1,000
	III-B	Transp. Improvement Plan	\$ 10,000	\$ 2,000	\$ 8,000	\$ 10,000	\$ -	\$ -	\$ -	\$ -
44.25.00	III-B-1	Prioritization		\$ 1,000	\$ 4,000	\$ 5,000	\$ -	\$ -	\$ -	\$ -
44.25.00	III-B-2	Metropolitan TIP		\$ 800	\$ 3,200	\$ 4,000	\$ -	\$ -	\$ -	\$ -
44.25.00	III-B-3	Merger/Project Development		\$ 200	\$ 800	\$ 1,000	\$ -	\$ -	\$ -	\$ -
	III-C	Cvl Rgts. Cmp/Otr .Reg. Reqs.	\$ 23,000	\$ 2,600	\$ 10,400	\$ 13,000	\$ 1,000	\$ 1,000	\$ 8,000	\$ 10,000
44.27.00	III-C-1	Title VI Compliance		\$ 400	\$ 1,600	\$ 2,000	\$ 200	\$ 200	\$ 1,600	\$ 2,000
44.27.00	III-C-2	Environmental Justice		\$ 400	\$ 1,600	\$ 2,000	\$ 200	\$ 200	\$ 1,600	\$ 2,000
44.27.00	III-C-3	Minority Business Enterprise Planning		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
44.27.00	III-C-4	Planning for • Elderly		\$ 400	\$ 1,600	\$ 2,000	\$ 200	\$ 200	\$ 1,600	\$ 2,000
44.27.00	III-C-5	Safety/Drug Control Planning		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
44.27.00	III-C-6	Public Involvement		\$ 1,200	\$ 4,800	\$ 6,000	\$ 400	\$ 400	\$ 3,200	\$ 4,000
44.27.00	III-C-7	Private Sector Participation		\$ 200	\$ 800	\$ 1,000	\$ -	\$ -	\$ -	\$ -
	III-D	Statewide and Extra-Regional Planning	\$ 15,000	\$ 3,000	\$ 12,000	\$ 15,000	\$ -	\$ -	\$ -	\$ -
44.27.00	III-D	Statewide and Extra-Regional Planning		\$ 3,000	\$ 12,000	\$ 15,000	\$ -	\$ -	\$ -	\$ -
	III-E	Management Ops, Program Support Admin	\$ 57,000	\$ 11,000	\$ 44,000	\$ 55,000	\$ 200	\$ 200	\$ 1,600	\$ 2,000
44.27.00	III-E	Management Ops, Program Support Admin		\$ 11,000	\$ 44,000	\$ 55,000	\$ 200	\$ 200	\$ 1,600	\$ 2,000
		TOTALS	\$ 229,500	\$ 40,900	\$ 163,600	\$ 204,500	\$ 2,500	\$ 2,500	\$ 20,000	\$ 25,000

Table 3. - Composite table of Funding

TASK CODE	TASK DESCRIPTION	SEC. 104 (f) PL		SECTION 5303			SECTION 5307			TASK FUNDING SUMMARY			
		Highway / Transit		Transit / Highway			Transit			LOCAL	STATE	FEDERAL	TOTAL
		Local	FHWA	Local	NCDOT	FTA	Local	NCDOT	FTA				
20%	80%	10%	10%	80%	10%	10%	80%						
II-A	Data and Planning Support	\$1,700	\$6,800	400	400	3200				\$2,100	\$400	\$10,000	\$12,500
II-A-1	Networks and Support Systems	\$400	\$1,600	300	300	2400				\$700	\$300	\$4,000	\$5,000
II-A-2	Travelers and Behaviour	\$300	\$1,200	0	0	0				\$300	\$0	\$1,200	\$1,500
II-A-3	Transportation Modeling	\$1,000	\$4,000	100	100	800				\$1,100	\$100	\$4,800	\$6,000
II-B	Planning Process	\$19,000	\$76,000	700	700	5600				\$19,700	\$700	\$81,600	\$102,000
II-B-1	Targeted Planning	\$1,000	\$4,000	0	0	0				\$1,000	\$0	\$4,000	\$5,000
II-B-2	Regional Planning	\$12,000	\$48,000	500	500	4000				\$12,500	\$500	\$52,000	\$65,000
II-B-3	Special Studies	\$6,000	\$24,000	200	200	1600				\$6,200	\$200	\$25,600	\$32,000
III-A	Planning Work Program	\$1,600	\$6,400	200	200	1600				\$1,800	\$200	\$8,000	\$10,000
III-A-1	Planning Work Program	\$600	\$2,400	100	100	800				\$700	\$100	\$3,200	\$4,000
III-A-2	Metrics and Performance Measures	\$1,000	\$4,000	100	100	800				\$1,100	\$100	\$4,800	\$6,000
III-B	Transp. Improvement Plan	\$2,000	\$8,000	0	0	0				\$2,000	\$0	\$8,000	\$10,000
III-B-1	Prioritization	\$1,000	\$4,000	0	0	0				\$1,000	\$0	\$4,000	\$5,000
III-B-2	Metropolitan TIP	\$800	\$3,200	0	0	0				\$800	\$0	\$3,200	\$4,000
III-B-3	Merger/Project Development	\$200	\$800	0	0	0				\$200	\$0	\$800	\$1,000
III-C	Cvl Rgts. Cmp./Otr .Reg. Reqs.	\$2,600	\$10,400	1000	1000	8000				\$3,600	\$1,000	\$18,400	\$23,000
III-C-1	Title VI Compliance	\$400	\$1,600	200	200	1600				\$600	\$200	\$3,200	\$4,000
III-C-2	Environmental Justice	\$400	\$1,600	200	200	1600				\$600	\$200	\$3,200	\$4,000
III-C-3	Minority Business Enterprise Planning	\$0	\$0	0	0	0				\$0	\$0	\$0	\$0
III-C-4	Planning for • Elderly	\$400	\$1,600	200	200	1600				\$600	\$200	\$3,200	\$4,000
III-C-5	Safety/Drug Control Planning	\$0	\$0	0	0	0				\$0	\$0	\$0	\$0
III-C-6	Public Involvement	\$1,200	\$4,800	400	400	3200				\$1,600	\$400	\$8,000	\$10,000
III-C-7	Private Sector Participation	\$200	\$800	0	0	0				\$200	\$0	\$800	\$1,000
III-D	Statewide and Extra-Regional Planning	\$3,000	\$12,000	0	0	0				\$3,000	\$0	\$12,000	\$15,000
III-D	Statewide and Extra-Regional Planning	\$3,000	\$12,000	0	0	0				\$3,000	\$0	\$12,000	\$15,000
III-E	Management Ops, Program Support Admin	\$11,000	\$44,000	200	200	1600	\$2,000	\$0	\$8,000	\$13,200	\$200	\$53,600	\$67,000
III-E	Management Ops, Program Support Administration	\$11,000	\$44,000	200	200	1600	\$2,000	\$0	\$8,000	\$13,200	\$200	\$53,600	\$67,000
TOTALS		\$40,900	\$163,600	\$2,400	\$2,400	\$19,200	\$2,000	\$0	\$8,000	\$45,400	\$2,500	\$191,600	\$239,500

Table 4. - FTA Proposed Funding Table and Task Narrative

Title of Planning Task	Networks and Support Systems	Transportation Modeling	Regional Planning
Task Objective	To develop where needed and maintain an updated inventory of the MPO's infrastructure, including Transit System and Air Travel data	To cooperate with NCDOT Transportation Planning Branch in forecasting future travel patterns and to develop the MTP Fiscally Constrained Plan which will include financial data from federal, state and local partners	To develop a multi-modal Metropolitan Transportation Plan for the New Bern Area MPO with a horizon year of 2040. The plan will address the Vision and Goals of the MPO's stakeholders, to include citizens, participating Jurisdictions and other organizations with an interest in transportation, the environment and economic development.
Tangible Product Expected	An updated inventory that will aid the NBAMPO in the development and update of an implementable Metropolitan Transportation Plan (MTP)	A Fiscally Constrained Plan element of the MTP	The 2040 Metropolitan Transportation Plan for the New Bern Area MPO
Expected Completion Date of Product(s)	6/30/2016 -- ONGOING	6/30/2016	6/30/2016
Previous Work	None	Forecast of socio-economic data from 2020 to 2040 in five years increments.	Draft vision and goals, several draft elements of the MTP
Prior FTA Funds for FY 2014 (MAP-21)	\$0	\$0	\$0
Relationship To Other Activities	Updated inventory provides information required to support the MTP and the Metropolitan Transportation Improvement Program	The Fiscally Constrained Plan is developed for all modes incorporated in the Metropolitan Transportation Plan. The NBAMPO MTP has a horizon year of 2040	
Agency Responsible for Task Completion	MPO staff	MPO staff/NCDOT	MPO staff
Section 104 (f) PL Local 20%	\$400	\$300	\$12,000
Section 104 (f) PL FHWA 80%	\$1,600	\$4,000	\$48,000
Section 5303 Local 10%	\$300	\$100	\$500
Section 5303 NCDOT 10%	\$300	\$100	\$500
Section 5303 FTA 80%	\$2,400	\$800	\$4,000
Section 5307 Transit - Local 10%			
Section 5307 Transit - NCDOT 10%			
Section 5307 Transit - FTA 80%			

Title of Planning Task	Special Studies	Planning Work Program	Metrics and Performance Measures
Task Objective	To engage consulting firms in conducting special studies that will enhance the development of the MPO's Metropolitan Transportation Plan and Comprehensive Transportation Plan	To develop a Planning Work Program that reflects the financial planning needs of the MPO through the use of the approved Prospectus	To incorporate performance measures in the Metropolitan Transportation Plan that meet federal requirements/guidance and state goals
Tangible Product Expected	A Metropolitan Transportation Plan that addresses all of the requirements set by MAP-21 and a Comprehensive Transportation Plan that satisfies North Carolina Regulations	FY 2017 Planning Work Program	A performance based Metropolitan Plan
Expected Completion Date of Product(s)	6/30/2016 -- ONGOING	4/30/2016	6/30/2016
Previous Work	CARTS Transit Development Plan	FY 2016 PWP	None
Prior FTA Funds for FY 2014 (MAP-21)	\$25,000	\$0	\$0
Relationship To Other Activities	The MTP is the fiscally constrained plan that guides multi-modal transportation projects for this MPO	The FWP describes the type of work to be undertaken by the MPO and other partners for the upcoming year.	Map-21 requires that the MTP be performance based.
Agency Responsible for Task Completion	MPO staff	MPO staff	MPO staff
Section 104 (f) PL Local 20%	\$6,000	\$600	\$1,000
Section 104 (f) PL FHWA 80%	\$24,000	\$2,400	\$4,000
Section 5303 Local 10%	\$200	100	100
Section 5303 NCDOT 10%	\$200	100	100
Section 5303 FTA 80%	\$1,600	800	800
Section 5307 Transit - Local 10%	\$0		
Section 5307 Transit - NCDOT 10%	\$0		
Section 5307 Transit - FTA 80%	\$0		

Title of Planning Task	Title VI Compliance	Environmental Justice	Planning for Elderly and Disabled
Task Objective	Finalize NBAMPO's Title VI plan, implement program and monitor socio-economic data in order to meet federal requirements	Information on socio-economic data that provides visual understanding of protected population in relation to proposed MPO plans and projects that allows for participation in the transportation planning process	Review and revise, if needed, the Coordinated Human Services Public Transportation Plan for the MPO and ensure appropriate infrastructure planning is in place as part of the MTP
Tangible Product Expected	Title VI Program	An Environmental Justice document that outlines procedures NBAMPO will follow to engage protected population in the Transportation Planning Process and that satisfies EO 12898. A continuing refinement in and update of the data. A mapped visual comparison of projects and plans	Coordinated Human Services Public Transportation Plan and a MTP that addresses ADA requirements
Expected Completion Date of Product(s)	6/30/2016	6/30/2016	6/30/2016
Previous Work	Draft Title VI program, Title VI Policy, Boards' Title VI training	Draft maps of protected population	None
Prior FTA Funds for FY 2014 (MAP-21)	\$0	\$0	\$0
Relationship To Other Activities	Through the Title VI Policy and Program, the MPO will ascertain that all federal requirements are met in the development and implementation of NBAMPO's plans and programs	The Environmental Justice Plan will guide the MPO in evaluating plans and projects' impact on protected population	
Agency Responsible for Task Completion	MPO staff/CARTS	MPO staff	MPO staff/CARTS
Section 104 (f) PL Local 20%	\$400	\$400	\$400
Section 104 (f) PL FHWA 80%	\$1,600	\$1,600	\$1,600
Section 5303 Local 10%	200	200	200
Section 5303 NCDOT 10%	200	200	200
Section 5303 FTA 80%	1600	1600	1600
Section 5307 Transit - Local 10%			
Section 5307 Transit - NCDOT 10%			
Section 5307 Transit - FTA 80%			

Title of Planning Task	Public Involvement	Management, Operations, Program Support Admin.	
Task Objective	Implement an effective public involvement process through an updated website and social media, and visualization techniques. Continue the development of a standing Citizen Advisory Committee to facilitate stakeholders' input in the planning process, publication of a newsletter	CARTS will work with local stakeholders to identify concerns, assess gaps in service and introduce necessary service modifications to better meet the needs of the public and will look to provide a high level of quality services and acknowledges Federal Transit Administration reporting requirements. NBAMPO staff will continue support of TAC/TCC/CAC and participating jurisdictions. Staff training will also continue to meet demand	
Tangible Product Expected	Implementation of the updated Public Involvement Plan, participation by a growing number of citizens, increase of addresses in the MPO's notification list, timely newsletters with pertinent information and educational material	CARTS: Policy revisions (Drug and Alcohol, Safety and Security, etc.); Operational Service level analyses (ongoing); Transit Asset Management, Staff training and development; Organizational analyses; Participation in and reports to TCC and TAC. NBAMPO: Published agendas and minutes of TAC/TCC/CAC, administrative support to working groups and subcommittees and general public requests. Adequate material and equipment to perform tasks required in the transportation planning process	
Expected Completion Date of Product(s)	ONGOING		ONGOING
Previous Work	Approved Public Involvement Plan Update, NBAMPO website and facebook page, formation of the Citizen Advisory Committee	Administrative support to TAC/TCC/CAC and other general requirements in the implementation of the transportation planning process. Staff training and participation in state, regional and national professional conferences	
Prior ETA Funds for FY 2014 (MAP-21)	\$0		\$0
Relationship To Other Activities			All NBAMPO documents are approved by its Policy Board. Staff administrative support is necessary to fulfill the needs of its boards. An educated staff is necessary for the MPO to perform transportation planning tasks as required by state and federal regulations
Agency Responsible for Task Completion	MPO staff		MPO staff/CARTS
Section 104 (f) PL Local 20%	\$1,200		\$11,000
Section 104 (f) PL FHWA 80%	\$4,800		\$44,000
Section 5303 Local 10%	400		\$200
Section 5303 NCDOT 10%	400		\$200
Section 5303 FTA 80%	3200		\$1,600
Section 5307 Transit - Local 10%			\$2,000
Section 5307 Transit - NCDOT 10%			\$0
Section 5307 Transit - FTA 80%			\$8,000

Anticipated DBE Contracting Opportunities for FY 2014-2015

Name of MPO: New Bern Area

Person Completing Form: Maurizia Chapman, AICP

Telephone Number: (252) 639-7589

Prospectus Task Code	Prospectus Description	Name of Agency contracting out	Type of contracting opportunity	Federal Funds to be contracted out	Total Funds to be contracted out
II-B-3	Special Studies: conduct targeted studies that will enhance the completion of the MPO's Metropolitan Transportation Plan and Comprehensive Transportation Plan	NBAMPO	Consultant	\$24,000.00	\$30,000.00

DRAFT

Prepared by the
New Bern Area Metropolitan Planning Organization
In cooperation with
the North Carolina DOT Public Transportation Division
and
the North Carolina DOT Transportation Planning Branch

This document was partially funded by GRANTS from
the Federal Highway Administration
and
the Federal Transit Administration

New Bern Area Metropolitan Planning Organization
Transportation Technical Coordinating Committee (TCC)

Jeffrey Ruggieri
Chairman

Gene Hodges
Vice-Chairman

December 23, 2014

Memorandum

To: TCC Members
From: Maurizia Chapman, MPO Administrator
Subject: FY 2012-2018 TIP Modifications

At the December 4, 2014 meeting, the NC Board of Transportation approved the following STIP Modifications:

DIVISION 2

EB-5501	SR 1309 (GLENBURNIE ROAD), ELIZABETH AVENUE TO	RIGHT-OF-WAY	FY 2015 -	\$5,000	(STPEB)
CRAVEN	NC 55 (NEUSE BOULEVARD) IN NEW BERN.	CONSTRUCTION	FY 2015 -	\$455,000	(STPEB)
PROJ.CATEGORY	CONSTRUCT MULTI-USE PATH.			\$460,000	
DIVISION	<u>DELAY RIGHT-OF-WAY FROM FY 14 TO FY 15 TO ALLOW ADDITIONAL TIME FOR MUNICIPALITY.</u>				

DIVISION 2

EB-5502	NC 55 (NEUSE BOULEVARD), NC 55 (1ST STREET) TO	RIGHT-OF-WAY	FY 2015 -	\$5,000	(STPEB)
CRAVEN	SR 1309/SR 1402 (GLENBURNIE ROAD) IN NEW BERN.	CONSTRUCTION	FY 2015 -	\$425,000	(STPEB)
PROJ.CATEGORY	CONSTRUCT SIDEWALK.			\$430,000	
REGIONAL	<u>DELAY RIGHT-OF-WAY FROM FY 14 TO FY 15 TO ALLOW ADDITIONAL TIME FOR MUNICIPALITY.</u>				

These modifications do not require NBAMPO's action however they will be incorporated in the current MTIP.

Please contact me if you require additional information or clarifications.